

ARLINGTON SCHOOL DISTRICT 38-1
 REGULAR MEETING OF THE SCHOOL BOARD
 August 13, 2018
 6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, August 13, 2018 at 6:30 PM in the school board room with the following members present: President Michael Baker, Vice President Justin Petersen, Jolene King, Corey Lundquist, and Marshal Mix. Superintendent Justin Downes, Principal Lisa Parry, and Business Manager Brian Sampson were also in attendance. Visitors in attendance were Frank Crisler and Doug O’Neil.

19-013: Moved by King seconded by Petersen to approve the school board meeting agenda with addition of executive session. All voted aye. Motion carried.

19-014: Moved by King seconded by Lundquist to approve the consent agenda including the minutes from the July 9, 2018 meeting, the monthly financial report, current bills, and open enrollments (OE IN #3). All voted aye. Motion carried.

The July financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1
 FINANCIAL REPORT FOR MONTH ENDING JULY 2018

FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 6/30/18	1,171,403.16	1,369,905.79	753,562.44	222,587.18	88,561.62	14,123.16	-	46,328.97
RECEIPTS IN								
Local Sources	51,270.63	2,224.49	1,234.08	83.18	643.99	1.68	-	471.53
Intermediate Sources	910.25							
State Sources	76,866.00							
Federal Sources	2,282.00							
Transfer						1,713.56		4,648.47
TOTAL RECEIPTS	131,328.88	2,224.49	1,234.08	83.18	643.99	1,715.24	-	5,120.00
TOTAL TO ACCOUNT FOR	1,302,732.04	1,372,130.28	754,796.52	222,670.36	89,205.61	15,838.40	-	51,448.97
DISBURSEMENTS	194,387.20	61,046.60	25,106.20	-	-	2,310.11		892.06
Transfer	6,362.03							
BALANCE - 7/31/18	1,101,982.81	1,311,083.68	729,690.32	222,670.36	89,205.61	13,528.29	-	50,556.91

NET PAYROLL FOR

Regular Instruction	<u>56,992.71</u>
Special Instruction	<u>6,314.84</u>
Support Service - Guidance & Librar y	<u>2,490.04</u>
Support Service-Administration	<u>12,884.70</u>
Support Service-Business	<u>7,694.74</u>
Support Service-Maintenance	<u>8,716.65</u>
Support Service-Transportation	<u>160.66</u>

Support Service-Advisors, Mentor	<u>406.94</u>
TOTAL NET PAYROLL	<u>95,661.28</u>
WITHHOLDING AND BENEFIT PAYMENTS	<u>57,220.57</u>
VOUCHERS AND CLAIMS	<u>130,860.32</u>
TOTAL DISBURSEMENTS	<u><u>283,742.17</u></u>

August claims and vouchers as presented:

Fund 10 General Fund: AgEdNet.Com 415.00 Subscription, Amazon 28.09 Supplies, Arlington City 6,219.09 Supplies/Utilities, Arrowwood Resort & Conference Center at Cedar Shore 203.90 Lodging, Birch Communications 262.10 Communication, Boeck, Anita 35.00 Fee Reimbursement, Brookings Auto Mall 666.95 Service/Rental, Brookings Health System 358.00 Medical Services, Complete Plumbing 229.59 Service, Connecting Point 290.00 Service, Cordrey, Teresa 500.00 Fee, ddr Books 29.95 Supplies, Div. of Criminal Investigation 43.25 Background Checks, Division of Motor Vehicles 21.20 Vehicle Registration, DMJ, Inc. dba Brookings Dumpster Service 415.44 Garbage Removal, Dolby Artistry, LLC 350.00 Fee, Downes, Justin 74.98 Travel, ELABO 60.00 Dues, Elite Drain & Sewer Cleaning LLC 310.00 Service, Falconer, Catlyn 75.00 Fee Reimbursement, Helsper, McCarty & Rasmussen, P.C. 87.50 Legal Services, Jay's Auto Body, LLC 319.50 Repairs, JCL Solutions 2,108.02 Supplies, Lakeshore Learning Materials 176.46 Supplies, Learning Without Tears 372.49 Supplies, Lodge at Deadwood 450.00 Lodging, Lowe's Credit Services 1,379.01 Supplies, NESC 95.40 Fees, Northeast Area Elementary Principals 70.00 Dues, Northern Plains Insurance Pool 20,457.31 Health Insurance, Northwestern Energy 103.69 Heating Fuel, Office Peeps, Inc. 216.51 Supplies, OTC Brands, Inc. 52.40 Supplies, Parry, Lisa 137.30 Supplies, Parry, Michael 460.00 Mowing, Petty Cash 103.16 Postage, Plagman's Food Center 12.84 Supplies, Prairie Ag Partners 5,473.22 Service/Supplies, Pratt, Brooklyn 145.00 Fee Reimbursement, Really Good Stuff, LLC 225.21 Supplies, RFD Newspapers, Inc. 1,149.67 Minutes & Publications, Running's Supply, Inc. 141.01 Supplies, Schmidty's 175.00 Inservice Food, Schneider, Jeff 10.00 Fee Reimbursement, School Administrators of SD 125.00 Fee, SD ASBO 75.00 Dues, SD Teacher Placement Center 420.00 Dues, SD USA 450.00 Dues, SDAAE 50.00 Fee, SDACTE 567.00 Fee, Swiftel Communication 323.47 Repairs, Tab Systems Inc. 5,117.35 Maintenance, Teachers Helper 310.42 Supplies, Teaching Treasures 44.74 Supplies, U.S. Postal Service 1,498.80 Postage, U.S. Toy Company/Constructive Playthings 104.82 Supplies, Universal Premium 852.07 Motor Fuel, Unum Life Insurance Company of America 51.92 Life Insurance, Verizon Wireless 61.74 Communication, Wal-Mart 416.69 Supplies **Fund Total: 54,977.26** **Fund 21 Capital Outlay:** Advanced Concrete Solutions 14,783.80 Building Upkeep, Century Business Products 393.45 Copier Lease, DA Services Inc 3,325.19 Building Upkeep, ddr Books 104.26 Library Books, Hauff Mid-America Sports Inc 3,865.20 Equipment, Jesse Vincent Construction 4,402.28 Building Upkeep, Kaufmann-Ust Construction 12,568.45 Land Upkeep/Equipment, Lakeshore Learning Materials 1,700.67 Equipment, NWEA 3,377.50 Software, Office Peeps, Inc. 2,205.10 Equipment/Copier Lease, School Specialty, Inc. 19,190.14 Equipment/Building Upkeep, SHI International Corp 2,039.97 Software, Wal-Mart 79.48 Equipment/Library Books, Warnke Electric LLC 7,983.70 Building Upkeep **Fund Total: 76,019.19** **Fund 22 Special Education Fund:** Behavior Care Specialists, Inc. 1,380.69 Special Education Services, Brookings Area Transit Authority, Inc. 400.00 Transportation, Classroom Connection 146.12 Supplies, MobyMax, LLC 249.00 Supplies, NESC 5,725.12 Fees, Northern Plains Insurance Pool 2,586.49 Health Insurance, Teachers Synergy, LLC 43.49 Supplies, Unum Life Insurance Company of America 5.63 Life Insurance **Fund Total: 10,536.54** **Fund 51 Food Service:** Culligan Water Conditioning of Brookings 26.00 Services, Infinite Campus 619.20 Fee, Northern Plains Insurance Pool 656.89 Health Insurance, Unum Life Insurance Company of America 32.35 Life Insurance **Fund Total: 1,334.44**

During public comment, Doug O'Neil from CorTrust Bank offered a suggestion on a process for establishing and renewing certificates of deposit he would like for the school district to use.

Superintendent Justin Downes gave a building and grounds update on the various summer projects that are in progress and those that are complete.

Business Manager Brian Sampson reported that a motion is needed authorizing the proper individuals for the signature cards associated with the checking/savings accounts, a certificate of deposit in the special education fund will be started and rates will be requested, the auditors from Quam, Berglin, & Post P.C. have begun their work on the Fiscal Year 2018 audit, the Annual Report has been reviewed and accepted by the state, and the Delta Dental 2018-2019 rates effective September 1, 2018 are as follows: Single - \$57.76, Family - \$145.68.

19-015: Moved by Petersen seconded by Lundquist to authorize Board President Michael Baker, Business Manager Brian Sampson, Superintendent Justin Downes, and Administrative Secretary Erin

Larsen to sign the signatures cards related to District Checking, District Savings, School Food Service Checking, School Food Service Savings, Trust & Agency Checking, and Trust & Agency Savings. All voted aye. Motion carried.

Bids for Fuel Products and Quotes for Vehicle Maintenance: There were no bids or quotes brought to the office by the deadline.

Bids for Snow Removal: There was one bid for snow removal brought to the office by the deadline.

19-016: Moved by Petersen seconded by King to accept the snow removal bid from Bunker Construction, Arlington, SD for the 2018-2019 school year as follows: Use of Skid Loader LS170 w/ 10 foot blade, Skid Loader LS160 w/ 8 foot blade, JD 2355 w/ JD 110 loader at \$32.00 per hour. Use of Payloader if needed at \$60.00 per hour. All voted aye. Motion carried.

Bids for Mowing: There were two bids brought to the office by the deadline.

19-017: Moved by Petersen seconded by King to accept quote from Clean Cut Lawn Care (Seth Thury), Arlington, SD for the 2019 mowing season as follows: \$112.00 per mowing at the school grounds and bus shed. Operation of John Deere 455 with 60" deck, John Deere 445 with 54" deck, Honda 21" push mower, Snapper 21" push mower, Stihl commercial trimmers, and Stihl leaf blower would be used. All voted aye. Motion carried.

19-018: Moved by Mix seconded by Petersen to recognize Sam Martens and Allison DeCurtins as a volunteer volleyball coaches for the 2018 season provided they complete all required coaching classes before coaching. All voted aye. Motion carried.

Library Board representative Corey Lundquist reported on the library board meeting.

Request for volunteer coaches was revisited at this time.

19-019: Moved by King seconded by Petersen to recognize Tristan Leiseth, Mason Leiseth, and Darrick Bunker as volunteer football coaches for the 2018 season provided they complete all required coaching classes before coaching. All voted aye. Motion carried.

Principal Lisa Parry shared happenings from the district in-service sessions including the areas of proposed graduation requirements, addressing attendance, telling our story through the use of the school Facebook, summer professional development, use of technology, and an emphasis on local fundraising.

Superintendent Justin Downes presented a review of the ASBSD convention, presented board policies for annual approval, gave an AD report, dedication of the athletic field press box project in honor of Chris Lund, and discussed the teacher in-service.

19-020: Moved by seconded by to approve updated board policies (ABAA-I, ABAA-II, ABAA-III, ABAA-R, ABAB, AFF, BHD, Section D, Section E, FL, HJ, JGB, JO-N, KBAA, KBAA-R). All voted aye. Motion carried.

The next regular meeting will be on Monday, September 10, 2018 in school board room at 6:30 PM.

19-021: Moved by Petersen seconded by King to enter into executive session at 7:55 PM pursuant to SDCL 1-25-2 (2) for reason of student issue. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 8:08 PM.

19-022: Moved by Petersen seconded by Lundquist to adjourn at 8:09 PM. All voted aye. Motion carried.

Michael Baker – School Board President

Brian Sampson – Business Manager

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