

ARLINGTON SCHOOL DISTRICT 38-1
REGULAR MEETING OF THE SCHOOL BOARD
February 12, 2018
6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, February 12, 2018 at 6:30 PM in the school board room with the following members present: President Michael Baker, Vice President Jolene King, Marshal Mix, Martin Murphy, and Justin Petersen. Superintendent Justin Downes, Principal Rhonda Gross, and Business Manager Brian Sampson were also in attendance. Visitors in attendance were Frank Crisler, Gary Kaufmann, Lisa Parry, and Becky Wendland.

18-069: Moved by Petersen seconded by Murphy to approve the school board meeting agenda as presented. All voted aye. Motion carried.

18-070: Moved by King seconded by Mix to approve the consent agenda including the minutes from the January 8, 2018 meeting, the monthly financial report, current bills, and recognized Will Parry for being chosen as Taco Johns Athlete of the Week and Watertown Public Opinion Athlete of the Week; Nicole Steffensen for being selected as a member of the 2018 South Dakota Middle School All-State Band; and SDHSAA Fall Academic Team Awards for achieving or exceeding a GPA of 3.0 (football, football cheerleaders, oral interpretation, boys cross country, girls cross country, volleyball, all-state chorus). All voted aye. Motion carried.

The January financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1
FINANCIAL REPORT FOR MONTH ENDING JANUARY, 2018

FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 12/31/17	1,102,686.61	1,010,708.70	684,378.40	222,038.38	199,756.13	18,322.23	-	53,717.19
RECEIPTS IN								
Local Sources	22,626.50	8,421.28	4,822.62	54.17	2,379.53	11,221.47		9,122.72
Intermediate Sources	5,906.68							
State Sources	63,677.00							
Federal Sources	10,150.00					2,864.12		
Transfer						1,964.85		
TOTAL RECEIPTS	102,360.18	8,421.28	4,822.62	54.17	2,379.53	16,050.44		9,122.72
TOTAL TO ACCOUNT FOR	1,205,046.79	1,019,129.98	689,201.02	222,092.55	202,135.66	34,372.67	-	62,839.91
DISBURSEMENTS	211,860.58	5,737.73	39,196.53	-	-	9,509.86		9,500.40
Transfer	1,964.85							
BALANCE - 1/31/18	991,221.36	1,013,392.25	650,004.49	222,092.55	202,135.66	24,862.81	-	53,339.51

NET PAYROLL FOR

Regular Instruction	<u>53,498.25</u>
Special Instruction	<u>12,485.38</u>
Support Service - Guidance and Library	<u>5,557.79</u>
Support Service-Administration	<u>14,356.76</u>
Support Service-Business	<u>6,934.96</u>
Support Service-Maintenance	<u>5,158.35</u>
Support Service-Transportation	<u>4,051.15</u>

Support Service-School Food Service	<u>3,495.67</u>
Support Service-Substitutes, Athletic Workers, Advisors, Student Teacher Supervision	<u>3,670.22</u>
TOTAL NET PAYROLL	<u>109,208.53</u>
WITHHOLDING AND BENEFIT PAYMENTS	<u>65,483.62</u>
VOUCHERS AND CLAIMS	<u>101,112.95</u>
TOTAL DISBURSEMENTS	<u>275,805.10</u>

February claims and vouchers as presented:

Fund 10 General Fund: Amazon 239.62 Supplies, Arlington City 8,165.14 Utilities/Supplies, Belden, Tina 110.00 Athletics Worker, Bio Corporation 43.00 Supplies, Birch Communications 259.08 Communication, Boldt, Tacy 170.00 Athletics Worker, Boldt, Travis 170.00 Athletics Worker, Boldt, Tru 200.00 Athletics Worker, Brookings Engraving 210.00 Supplies, Brooklyn Publishers, LLC 14.75 Supplies, Bunker Construction 384.00 Snow Removal, Carolina Biological Supply Company 57.75 Supplies, Christeson, Parker 180.00 JH BBB Official, Daktronics, Inc. 3,237.50 Service/Supplies, Days Inn of Brookings 91.10 Lodging, Deuel School District 30.70 WR Fees, DMJ, Inc. dba Brookings Dumpster Service 207.72 Garbage Removal, Handi Mart, Inc. 150.75 Bus Fuel, Hauff Mid-America Sports Inc 97.85 Supplies, Helsper, McCarty & Rasmussen, P.C. 82.50 Legal Services, Holzer, Tammy 232.81 Supplies, Huntimer, Ryan 172.00 Athletics Worker, Imprest Fund (DeBoer, Bob 75.00 GBB Official, Duffy, Gary 91.80 BBB Official & Travel, Hageman, Ryan 75.00 BBB Official, Heinz, Dennis 122.04 GBB Official & Travel, Parker School District 100.00 WR Entry Fee, Ruth, Michael 75.00 GBB Official, Schneider, Jeff 75.00 BBB Official, Kayla Cleveland Memorial Scholarship 50.00 JV GBB Entry Fee, Bacon, Blaine 306.28 WR Official & Travel, Boldt, Tim 266.80 WR Official & Travel, Cyclone Wrestling Booster Club 50.00 WR Entry Fee, Division of Criminal Investigation 43.25 Background Check, Florence School District 194.83 One-Act Play Entry Fee, Fortin, Rod 579.44 WR Official & Travel, Steffensen, Tim 483.20 WR Official & Travel, Fugere, Corey 75.00 BBB Official, Hesler, Louis 100.96 GBB Official & Travel, Huntimer, Nick 75.00 BBB Official, Larsen, Jay 85.00 GBB Official, Santema, Randy 86.76 BBB Official & Travel), J.H. Larson Company 169.55 Supplies, J.W. Pepper & Son Inc. 1,137.14 Supplies, Jay's Auto Body, LLC 42.00 Repairs, JCL Solutions 1,630.22 Supplies, Josephsen, Matthew 180.00 JH BBB Official, Josten's, Inc. 1,537.50 Yearbook Fees, Kersting, Nicholas 72.00 Athletics Worker, King, Jolene 80.00 Athletics Worker, Lowe's Credit Services 56.55 Supplies, Martens, Sam 80.00 Athletics Worker, Matheson Tri-Gas, Inc. 113.00 Supplies, McCloud, Tricia 60.00 Athletics Worker, Monson, Payton 150.00 Athletics Worker, NESc 409.76 Fees, Northern Plains Insurance Pool 21,708.73 Health Insurance, Northwestern Energy 1,795.15 Heating Fuel, Office of Weights & Measures 28.00 Certify Scale, Office Peeps, Inc. 107.69 Supplies, Park, Randy 25.00 Communication, Parker, Nathan 180.00 JH BBB Official, Parry, William 72.00 Athletics Worker, Petty Cash 225.92 Postage, Plagman's Food Center 33.86 Supplies, Prairie Ag Partners 1,075.83 Service/Supplies, Pratt, Brooklyn 70.00 Athletics Worker, Ramstad, Trey 72.00 Athletics Worker, RFD Newspapers, Inc. 221.21 Minutes & Publications, Schmitt Music Credit Department 45.00 Supplies, School Specialty, Inc. 41.88 Supplies, Skillpath/NST Seminars 398.00 Registration, SportsEngine, Inc. c/o Trackwrestling 101.34 Supplies, Stan Houston Equipment Co. 25.00 Supplies, Steffensen, David 25.00 Communication, Taylor Music, Inc. 464.75 Supplies, Universal Premium 2,780.62 Motor Fuel, Unum Life Insurance Company of America 55.52 Life Insurance, VanBockern, Cole 180.00 JH BBB Official, Verizon Wireless 61.78 Communication, Vincent, Jesse 310.00 JH BB Official/Athletics Worker, Vincent, Ruth 150.00 Rent/Communication, Vostad, Ashley 40.80 Supplies, Wal-Mart 41.66 Supplies, Weber, Lane 180.00 JH BBB Official **Fund Total: 53,751.09**

Fund 21 Capital Outlay: Century Business Products 726.23 Copier Lease, Holzer, Tammy 48.58 Library Books, Lake Preston School District 419.00 Equipment, Office Peeps, Inc. 76.76 Copier Lease, Taylor Music, Inc. 600.00 Equipment, Wal-Mart 107.36 Library Books **Fund Total: 1,977.93**

Fund 22 Special Education Fund: Amazon 110.62 Supplies, Behavior Care Specialists, Inc. 6,582.00 Special Education Services, Bennett, Michele K. 17,662.50 Legal Fees, Brookings Area Transit Authority, Inc 2,000.00 Transportation, McGraw-Hill School Education Holdings, LLC 892.45 Textbooks, NESc 3,123.58 Fees, Northern Plains Insurance Pool 2,745.63 Health Insurance, Unum Life Insurance Company of America 5.63 Life Insurance **Fund Total: 33,122.41**

Fund 51 Food Service: Appera 174.39 Service, Converse, Cynthia 24.64 Supplies, Culligan Water Conditioning of Brookings 73.00 Services, CWD-Aberdeen 1,518.22 Food/Supplies, Dean Foods North Central, Inc 1,254.93 Food, Northern Plains Insurance Pool 1,263.26 Health Insurance, Pan-O-Gold Baking Co 318.14 Food, Plagman's Food Center 3.57 Food, Sioux Valley Appliance & Refrigeration 122.45 Services, Unum Life Insurance Company of America 34.15 Life Insurance, Variety Foods LLC 1,858.12 Food **Fund Total: 6,644.87**

Opening of bids for the athletic field concession stand project was conducted. Discussion on bids and the project took place.

18-071: Moved by Petersen seconded by Murphy to accept the bids from Kaufmann-Ust Construction in the amount of \$40,392.00 for labor to construct crow's nest, plumbing, and cement work; Jesse Vincent Construction in the amount of \$3,962.28 for footings, backfill, gravel, supplies and labor to run sewer pipe; Warnke Electric in the amount of \$9,130.63 for electrical work; and General Wood Supply

in the amount of \$40,842.00 for building materials. Total for project is \$94,326.91 to be completed during fiscal year 2019. All voted aye. Motion carried.

Superintendent Justin Downes gave a building and grounds update on the replacement of lights under warranty in the main gym, replaced sensors now working on the outside lights, upcoming flooring project in the lunch room and connecting hallway, service to machines in the wellness room, and presented items to be declared surplus.

18-072: Moved by King seconded by Mix to declare the electric scissor lift surplus. All voted aye. Motion carried.

18-073: Moved by Murphy seconded by Petersen to declare the floor scrubber surplus. All voted aye. Motion carried.

Business Manager Brian Sampson reminded the board of the timeline for filing board position petitions, provided the final valuations – 2017 taxes payable 2018 numbers, and presented some preliminary budget revenue numbers.

18-074: Moved by Petersen seconded by Murphy to approve the resignation of one-act play advisor Phylcia M. White effective at the end of the 2017-2018 school year. All voted aye. Motion carried.

18-075: Moved by Mix seconded by Murphy to approve the retirement of custodian Sandra L. Falconer effective at the end of the fiscal year. All voted aye. Motion carried.

18-076: Moved by Murphy seconded by King to offer and accept a teaching contract as to form from Brooklyn A. Pratt for the 2018-2019 school year in the amount of \$39,067.50 plus .5 all-school play for \$794.64 and one-act play for \$1,589.28. All voted aye. Motion carried.

18-077: Moved by Murphy seconded by Petersen to offer and accept a teaching contract as to form from Katelyn M. Howard for the 2018-2019 school year in the amount of \$39,067.50. All voted aye. Motion carried.

Superintendent Justin Downes presented the Board of Education topic by recognizing the board members during school board recognition week.

Northeast Educational Services Cooperative representative Justin Petersen reported on the January 15 meeting held in Watertown.

Library Board representative Jolene King reported on the library board meeting.

Principal Rhonda Gross discussed the upcoming in-service when Sheehan Strategic Solutions LLC will be presenting and providing guidance for improvements to the school safety plan, the staff book study, and discussions held with our students about appropriate behavior.

Superintendent Justin Downes presented for adoption the final draft of the 2018-2019 school calendar.

18-078: Moved by Mix seconded by Murphy to approve the 2018-2019 school calendar as presented in draft one. 4(Baker, King, Mix, Murphy) – 1(Petersen). Motion carried.

Superintendent Downes then asked for a board member to sit on the Board of Equalization which will meet on Monday, March 19 at 7:00 PM (Marshal Mix agreed to be the board representative), gave an update on legislative bills, and presented information on recognizing administration as a collective bargaining unit.

18-079: Moved by Murphy seconded by King to recognize administration as a collective bargaining unit. All voted aye. Motion carried.

The next regular meeting will be on Monday, March 12, 2018 in school board room at 6:30 PM.

18-080: Moved by Petersen seconded by Murphy to enter into executive session at 8:22 PM pursuant to SDCL 1-25-2 (1) for reason of personnel. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 8:43 PM.

18-081 : Moved by Petersen seconded by Murphy to adjourn at 8:44 PM. All voted aye. Motion carried.

Michael Baker – School Board President

Brian Sampson – Business Manager

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