

ARLINGTON SCHOOL DISTRICT 38-1  
 REGULAR MEETING OF THE SCHOOL BOARD  
 June 13, 2022  
 6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, June 13, 2022 at 6:30 PM in the school board room with the following members present: Vice President Jolene King, Casey Hanson, Laura Carlson, and Marshal Mix. Absent: Justin Petersen. Superintendent Brian Sampson, and Business Manager Stacy Andersen were also in attendance.

22-160: Moved by Hanson seconded by Carlson to approve the school board meeting agenda as presented. All voted aye. Motion carried.

22-161: Moved by Mix seconded by Carlson to approve the consent agenda including the minutes from the May 9, 2022 board meeting, minutes from the May 19, 2022 special board meeting, the monthly financial statements, current bills and recognized: Congratulations to Britt Carlson, Hadley Carlson, Evan Fonseca, Harley Johnson, Lance Kaufman, Caden Letsche, Halley Miller, Riley Miller, Chloe Raw, Addie Steffensen, Issie Steffensen, and Kaelyn Ulschmid for qualifying for the SD State Track & Field Meet. Results from state meet: Hadley Carlson – 1<sup>st</sup> place High Jump, 6<sup>th</sup> Place 100 Meter Hurdles; Chloe Raw – 8<sup>th</sup> Place 200 Meter Dash; Congratulations to Spencer Heflin for qualifying for the SD State Golf Tournament. All voted aye. Motion carried.

The May financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1 FINANCIAL REPORT FOR MONTH ENDING MAY, 2022							
FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 4/30/22	267,348.56	2,694,245.06	1,021,712.31	258,323.63	58,798.15	-	52,729.07
RECEIPTS IN							
Local Sources	477,731.32	351,585.30	252,404.66	102,144.94	730.74		5,797.11
Intermediate Sources	797.57						
State Sources	74,454.00						
Federal Sources	-	-		-	-		
Transfer	-				2,936.95		
TOTAL RECEIPTS	552,982.89	351,585.30	252,404.66	102,144.94	3,667.69		5,797.11
TOTAL TO ACCOUNT FOR	820,331.45	3,045,830.36	1,274,116.97	360,468.57	62,465.84		58,526.18
DISBURSEMENTS	273,652.53	188,918.12	59,738.88	-	15,290.93		9,356.57
Transfer	2,936.95	-					
BALANCE - 5/31/22	543,741.97	2,856,912.24	1,214,378.09	360,468.57	47,174.91	-	49,169.61
NET PAYROLL FOR							
Regular Instruction		67,296.20					
Special Instruction		26,871.22					
Support Service - Guidance and Library		5,143.06					
Support Service-Administration		17,905.09					
Support Service-Business		5,585.77					
Support Service-Maintenance		8,597.62					
Support Service-Transportation		6,747.63					
Support Service-School Food Service		6,201.62					
Support Service-Substitutes, Advisors, Student Teacher Supervision, Coaches, Workers		28,936.74					
TOTAL NET PAYROLL		173,284.95					
WITHHOLDING AND BENEFIT PAYMENTS		95,318.05					
VOUCHERS AND CLAIMS		119,959.19					
TOTAL DISBURSEMENTS		388,562.19					

## June claims and vouchers as presented:

**Fund: 10 General Fund:** Amazon Capital Services 1,207.85 Supplies; Amazon 248.16 Supplies; Arlington City 6,299.14 Utilities; Arlington FFA 800.00 Bus Washing; Audio Connections, Inc. 80.00 Supplies; Benz, Nathan 10.00 Reimbursement; Best Western Empire Towers 2,236.50 Lodging; Blue Ribbon Schools of Excellence 663.99 Registration; Brookings Engraving 21.75 Purchased Services; Capital One 150.00 Supplies; Comfort Inn & Suites 269.48 Lodging; DMJ, Inc. Dba Brookings Dumpster 238.06 Garbage Removal; Doormen 55.00 Supplies; Fix It Shop Locksmith 20.00 Supplies; Flinn Scientific Inc 84.95 Supplies; Fusion Cloud Services, LLC 391.79 Communication; Hauff Mid-America Sports Inc 287.80 Supplies; Heiser, Cooper 50.00 Athletics Worker; Helsper, McCarty & Rasmussen, P.C. 100.00 Legal Services; Imprest Fund 4,828.30 Dues (De Smet School District 60.00 Entry Fee; Dell Rapids St. Mary's School 50.00 Entry Fee; Estelline School District 135.00 Entry Fee; O'Gorman School District 150.00 Entry Fee; Misar, Amber 131.64 Supplies; Siebersma, Amy 115.97 Supplies; VISA 1153.50 Supplies/Fees/Lodging; De Smet School District 10.00 Entry Fee; Rocky Run Golf Course 160.00 Entry Fee; Chester Area School 50.00 Entry Fee; Citizen State Bank 2,071.00 State Track Meals; Fuhr, Laura 67.50 Fee; Harnisch, Heather 247.44 Fee; Misar, Amber 67.50 Fee; Olson, Michelle 232.50 Fee; Reynolds, William 50.00 Fee; SDBA 76.25 Supplies); Innovative Office Solutions 95.93 Supplies; Interstate All Battery Center 7.20 Supplies; Jay's Auto Body, LLC 60.00 Repairs; JCL Solutions 1,353.12 Supplies; King, Aaron 112.09 Reimbursement; Klitzke, Jocelyn 50.00 Athletics Worker; KSB School Law 5,120.00 Legal Services; Lakeshore Learning Materials 177.06 Teaching Supplies; Lifeline, Incorporated 345.00 Supplies; Lodge At Deadwood, The 168.00 Lodging; Lowe's Credit Services 318.50 Supplies; Maynard's 42.76 Supplies; Music Theatre International 122.78 Fees; Nelson, Makayla 50.00 Athletics Worker; NESC 20.39 Fees; Northern Plains Insurance Pool 24,820.20 Health Insurance; Northwestern Energy 1,932.31 Heating Fuel; Office Peeps, Inc. 700.86 Supplies; Petty Cash 13.17 Postage; Popplers Music, Inc. 992.54 Supplies; Prairie Ag Partners 117.86 Supplies; Prostrullo All-American Auto Mall 1,018.24 Service; RFD Newspapers, Inc. 1,008.30 Minutes & Publications; Running's Supply, Inc. 217.04 Supplies; Sampson, Brian 80.31 Reimbursement; School Specialty, LLC 437.18 Supplies; Standard, The 185.47 Life Insurance; Stegeman, Casey 100.00 Athletics Worker; U.S. Postal Service 102.00 Rent; Universal Premium 4,381.61 Supplies; Verizon Wireless 40.16 Communication; Vincent, Ruth 125.00 Reimbursement; Weber, Josie 206.55 Reimbursement. **Fund Total: 62,564.40.** **Fund: 21 Capital Outlay:** Amazon Capital Services 593.47 Supplies; Century Business Products 1,836.07 Copier Maintenance; Civil Design Inc 15,683.25 Architectural Services; Direct Digital Control, Inc. 10,200.00 Services; First Bank and Trust 87,098.75 Bond Payment and Fee; Glawe Plumbing 1,573.21 Service; Office Peeps, Inc. 452.10 Supplies; Stein Sign Display 3,080.00 Equipment; Taylor Music, Inc. 5,237.00 Teaching Supplies. **Fund Total: 125,753.85.** **Fund: 22 Special Education Fund:** Halseth, Krista 330.00 Speech/Language Services; Parent 43.68 Mileage; NESC 4,808.51 Fees; Northern Plains Insurance Pool 11,489.70 Health Insurance; Sonova USA Inc. 337.50 Supplies; Standard, The 141.25 Life Insurance. **Fund Total: 17,150.64.** **Fund: 31 Bond Redemption:** First Bank and Trust 282,390.00 Bond Payment and Fee. **Fund Total: 282,390.00.** **Fund: 51 Food Service:** Appera 102.78 Supplies; Culligan Water Conditioning of Brookings 27.00 Services; ESJD-Sioux Falls 673.27 Milk; Lake Preston School District 9,097.25 Dues and Fees; Maynard's 26.19 Groceries; Northern Plains Insurance Pool 1,530.30 Health Insurance; Pan-O-Gold Baking Co 257.54 Bread; Performance Foodservice 1,264.22 Groceries; Standard, The 36.99 Life Insurance. **Fund Total: 13,015.54.**

Superintendent Brian Sampson gave a building and grounds update on the scoreboard at the athletic field and had discussion on the parking lot entry. Tyler Coverdale of KSB School Law discussed the Design-Build Process. Kelly Keller discussed the proposed greenhouse.

22-162: Moved by Carlson seconded by Hanson to adopt the following resolution: All voted aye. Motion carried.

### Resolution NO 002-FY22

The District will use the design-build process as described in SDCL 5-188-20 et. seq to build a grandstand for the new athletic facility. This decision is in the best interest of the district as experience with familiar projects is of significant importance to the proper construction of the grandstand.

22-163: Moved by Mix seconded by Hanson to approve Quote #1 in the amount of \$23,666.00 for a new scoreboard at the athletic field. All voted aye. Motion carried.

22-164: Moved by Mix seconded by Hanson to approve Option 1, Junior Teaching Greenhouse at the approximate cost of \$89,032.79. All voted aye. Motion carried.

President Petersen arrived at 7:04 PM.

Business Manager Stacy Andersen informed the board of a new time management system and attendance program and of the need to supplement specific areas of the FY2022 budget at the end of the fiscal year,

22-165: Moved by King seconded by Carlson to approve the purchase of the Time Management System/Red Rover program at \$7,405.00. All voted aye. Motion carried.

RESOLUTION NO. 001-FY22  
ADOPTION OF SUPPLEMENTAL BUDGET:

Let it be resolved that the Board of Education for the Arlington School District 38-1, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

APPROPRIATIONS:

GENERAL FUND:

Elementary Education Program:	
Substitutes	3,800.00
Communication	1,200.00
Civics Grant Supplies	1,000.00
Secondary Education Program:	
Other Compensation	1,425.00
Communication	1,000.00
Donation Supplies	370.00
Chamber Grant Supplies	500.00
Dues & Fees	3,230.00
Professional & Technical Services	200.00
Guidance Counselor:	
Substitutes	1,100.00
Inservice/Professional Development:	
Dues and Fees	1,167.00
Board:	
Non-Technology Supplies	1,234.00
Legal Services:	
Professional Services	10,014.00
Superintendent Office:	
Health Insurance	20.00
Principal Office:	
Substitutes	510.00
Dues & Fees	614.00
Business Office:	
Communication	800.00
Travel	525.00
Custodial:	
Other Compensation	7,221.00
Repair & Maintenance Services	10,000.00
Property, Liability & Fidelity Ins.	10,103.00
Transportation:	

Retirement	128.00
Non-Technology Supplies	6,000.00
Dues & Fees	15.00
Male Co-Curricular:	
Professional & Tech. Services	470.00
Dues & Fees	180.00
Travel	4,000.00
Non-Technology Supplies	250.00
Female Co-Curricular:	
Professional & Tech. Services	365.00
Travel	2,600.00
Co-Curricular Activities Transport Wages	365.00
Combined Co-Curricular:	
Travel	5,600.00
Non-Technology Supplies	275.00

Total \$76,281.00

CAPITAL OUTLAY FUND:

Elementary:	
Copier Lease/Maintenance	1,200.00
Instructional Software	1,380.00
Instructional Software-REAP/SRSA	7,222.00
High School:	
New Equipment	8,750.00
Superintendent	
Software	300.00
Land:	
Architectural Services	32,000.00
Food Service:	
New Equipment	123.00

Total \$50,975.00

SPECIAL EDUCATION FUND:

Special Education Program:	
Substitutes	3,100.00
Residential Program Tuition	1,200.00

Total \$4,300.00

SCHOOL FOOD SERVICE FUND:

School Food Service:	
Substitutes	800.00
Non-Technology Supplies	700.00
Food Purchases-Lunch	12,500.00
Donated Foods (Commodities)	1,700.00
Food Purchases-Lunch (Milk	1,500.00

Total \$17,200.00

MEANS OF FINANCE:

GENERAL FUND:

Other-Restricted Grants-In-Aid (Civics)	1,000.00	
Contributions and Donations	370.00	
Other-Miscellaneous Revenue (Chamber)	500.00	
Cash on Hand to Finance	74,411.00	
		Total \$76,281.00

CAPITAL OUTLAY FUND:

Other Federal Revenue-Esser II	8,750.00	
Cash on Hand to Finance	42,225.00	
		Total \$50,975.00

SPECIAL EDUCATION FUND:

Cash on Hand to Finance	4,300.00	
		Total \$4,300.00

SCHOOL FOOD SERVICE FUND:

Federal Reimbursement (Supply Chain Funds)	1,500.00	
Donated Commodities Federal	1,700.00	
Federal Reimbursement Lunches	14,000.00	
		Total \$17,200.00

22-166: Moved by King seconded by Mix to approve and adopt the supplemental budget. All voted aye. Motion carried

22-167: Moved by Carlson seconded by Hanson to approve the contract of Kelcy Nash as Activities Director at \$7,647.50 for the 22-23 school year. All voted aye. Motion carried.

22-168: Moved by King second by Carlson to approve the contract of Kelsey Hoff as administrative secretary for the remainder of the 21-22 school year at \$16.16 per hour and the 22-23 school year at \$17.19 per hour. (Petersen, King, Carlson, Hanson) 1(Mix abstains). Motion carried.

22-169: Moved by Mix seconded by Carlson to approve the contract of Jeani Vincent as administrative secretary/school nurse PRN at \$17.54 per hour for the 22-23 school year. All voted aye. Motion carried.

22-170: Moved by Mix seconded by King to approve the contract of Nathan Benz as custodial at \$15.93 an hour for the remainder of the 21-22 school year. All voted aye. Motion carried.

22-171: Moved by Carlson seconded by King to approve the resignation of Kelsey Hoff as behavior technician. All voted aye. Motion carried.

22-172: Moved by Carlson seconded by King to approve the resignation of Kasey Trocke as teacher. All voted aye. Motion carried.

The Board discussed the Stay Well 2021 – In-Person School Plan and the ARP/ESSER Plan.

22-173: Moved by Hanson seconded by King to approve the reviewed Stay Well 2021 – In-Person School Plan and the ARP/ESSER Plan. All voted aye. Motion carried.

Northeast Educational Services Cooperative representative Jolene King reported on the May 16, 2022,

meeting.

Superintendent Brian Sampson discussed the SDSU student teacher agreement and gave an update on current position openings and discussed year-end signoffs. Derek Mertz discussed JH Football.

22-174: Moved by Hanson seconded by Carlson to approve the combining with Hamlin School District for junior high football for the 22-23 season. All voted aye. Motion carried.

22-175: Moved by King seconded by Carlson to approve the SDSU student teacher agreement. All voted aye. Motion carried.

22-176: Moved by Hanson seconded by Carlson to adjourn at 8:03 PM. All voted aye. Motion carried.

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Justin Petersen – School Board President

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Stacy Andersen – Business Manager

Published once at the total approximate cost of \$\_\_\_\_\_.