

ARLINGTON SCHOOL DISTRICT 38-1  
REGULAR MEETING OF THE SCHOOL BOARD  
June 11, 2018  
6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, June 11, 2018 at 6:30 PM in the school board room with the following members present: President Michael Baker, Vice President Jolene King, Marshal Mix, Martin Murphy, and Justin Petersen. Superintendent Justin Downes and Business Manager Brian Sampson were also in attendance. Visitors in attendance were Frank Crisler, Doug O’Neil, and Becky Wendland.

18-116: Moved by Murphy seconded by King to approve the school board meeting agenda with the additions of SDSU student teaching and SDHSAA runoff ballots to the Superintendent Report section and Executive Session for reason of personnel. All voted aye. Motion carried.

18-117: Moved by Murphy seconded by King to approve the consent agenda including the minutes from the May 14, 2018 meeting, the monthly financial report, current bills, open enrollments (OE IN #1 and OE IN #2) for 2018-2019 school year, and recognized Jayna Haufschild, Hadley Carlson, Will Parry, Gavin Holland, Trevor Larsen, and Kyle Sylvania for qualifying for the SD State Track & Field Championships; Golf team members Scott Sampson and Trey Ramstad qualified for the State Tournament; Scott Sampson placed 16th at the State Tournament and received All-State honors. All voted aye. Motion carried.

The May financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1  
FINANCIAL REPORT FOR MONTH ENDING MAY, 2018

FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATIO N	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRIS E	TRUST & AGENCY
BALANCE - 4/30/18	794,033.02	1,132,220.20	579,356.63	222,397.29	237,096.99	25,083.58	-	53,128.60
RECEIPTS IN								
Local Sources	445,652.32	379,369.84	208,150.81	105.61	106,703.15	4,503.35		5,002.89
Intermediate Sources	1,457.39							
State Sources	64,027.00							
Federal Sources	5,046.00	21,687.00						
Transfer	132,742.11					1,592.03		
TOTAL RECEIPTS	648,924.82	401,056.84	208,150.81	105.61	106,703.15	6,095.38		5,002.89
TOTAL TO ACCOUNT FOR	1,442,957.84	1,533,277.04	787,507.44	222,502.90	343,800.14	31,178.96		58,131.49
DISBURSEMENTS	232,970.95	15,306.49	40,953.23	-	-	10,961.71	-	7,475.97
Transfer	1,592.03	132,742.11						
BALANCE - 5/31/18	1,208,394.86	1,385,228.44	746,554.21	222,502.90	343,800.14	20,217.25	-	50,655.52

NET PAYROLL FOR

Regular Instruction	<u>57,190.18</u>
Special Instruction	<u>14,691.48</u>
Support Service - Guidance and Library	<u>5,701.46</u>
Support Service-Administration	<u>14,767.06</u>
Support Service-Business	<u>7,243.99</u>
Support Service-Maintenance	<u>5,182.94</u>
Support Service-Transportation	<u>4,660.32</u>
Support Service-School Food Service	<u>4,701.57</u>
Support Service-Substitutes, Advisors, Coaches Mentors, Student Teacher Supervision, Saturday School, Workers	<u>18,779.96</u>
TOTAL NET PAYROLL	<u>132,918.96</u>
WITHHOLDING AND BENEFIT PAYMENTS	<u>73,468.65</u>
VOUCHERS AND CLAIMS	<u>101,280.74</u>
TOTAL DISBURSEMENTS	<u>307,668.35</u>

### June claims and vouchers as presented:

**Fund 10 General Fund:** Amazon 1,035.15 Supplies, Arlington City 5,917.73 Utilities, Arlington FFA 900.00 Donation, Birch Communications 261.24 Communication, Boeck, Samantha 50.00 Athletics Worker, Brookings Health System 179.00 Medical Services, Century Business Products 109.34 Supplies, Comfort Suites 172.10 Lodging, Core Educational Cooperative 260.00 Fee, Dakota Data Shred 41.94 Shredding Service, Deubrook Schools 48.57 Region Golf Fee, DMJ, Inc. dba Brookings Dumpster Service 207.72 Garbage Removal, Donna Surat 52.00 Supplies, Empire Business Systems Inc 312.43 Supplies, Fix It Shop Locksmith 35.00 Supplies, Gilbertson, Steve 130.96 Fee Reimbursement, Gopher Sport 669.71 Supplies, Imprest Fund (Glenridge Golf Course 60.00 Golf Entry Fee, Irene-Wakonda School 15.00 Golf Entry Fee, Northern Links Golf Course 50.00 Golf Entry Fee, Rocky Run Golf Course 50.00 Golf Entry Fee, Sioux Falls O'Gorman School 150.00 Track Entry Fee, Estelline Alumni Association 140.00 Track Entry Fee, Estelline School District 135.00 Track Entry Fee, Sioux Valley Music School 255.00 Instrumental Contest Fee, Sunrise Ridge Golf Course 50.00 Golf Entry Fee, De Smet School District 60.00 JH Golf Entry Fee, Qdoba Mexican Eats 351.25 Inservice Food, Edgebrook Golf Course 110.00 Pre-Region/Region Golf Fee, King, Aaron 53.75 Golf Practice Round Fee, Citizens State Bank 822.00 State Event Meal Money, Estelline School District 140.55 Region Track Fee, Cattail Crossing Golf Course 82.00 State Golf Practice Round Fee), JCL Solutions 565.67 Supplies, Lake Region Golf Course 2,000.00 Golf Season Practice Fee, Lowe's Credit Services 84.30 Supplies, NESC 47.92 Fees, Northern Plains Insurance Pool 21,911.05 Health Insurance, Northwestern Energy 1,412.55 Heating Fuel, Office Peeps, Inc. 63.67 Supplies, Parry, Michael 575.00 Mowing, Petty Cash 366.11 Postage, Plagman's Food Center 132.78 Supplies, Prairie Ag Partners 450.05 Service/Supplies, RFD Newspapers, Inc. 450.80 Minutes & Publications, Sampson, Scott 50.00 Athletics Worker, School Specialty, Inc. 382.85 Supplies, SD School Superintendents Association 75.00 Fees, U.S. Postal Service 92.00 Box Rent, Universal Premium 2,240.00 Motor Fuel, Unum Life Insurance Company of America 51.92 Life Insurance, VanBockern, Cole 50.00 Athletics Worker, VanBockern, Kimberly 50.00 Athletics Worker, Verizon Wireless 30.85 Communication, Vincent, Ruth 125.00 Rent, Wal-Mart 46.02 Supplies, Warnke, Leo 54.30 Music Contest Judge **Fund Total: 44,215.28** **Fund 21 Capital Outlay:** Century Business Products 908.35 Copier Lease, First Bank & Trust 79,622.50 CO Certificate Payment & Fee, Hauff Mid-America Sports Inc 1,375.30 Equipment, Office Peeps, Inc. 49.09 Copier Lease, Teacher Innovations, Inc. 280.80 Instructional Software **Fund Total: 82,236.04** **Fund 22 Special Education Fund:** Behavior Care Specialists, Inc. 6,412.00 Special Education Services, Brookings Area Transit Authority, Inc. 1,500.00 Transportation, NESC 3,123.58 Fees, Northern Plains Insurance Pool 2,855.44 Health Insurance, Petersen, Justin 134.40 Travel, Sonova USA Inc. 472.50 Equipment, Unum Life Insurance Company of America 5.63 Life Insurance **Fund Total: 14,503.55** **Fund 31 Bond Redemption:** First Bank & Trust 273,951.25 Bond Payment & Fee **Fund Total: 273,951.25** **Fund 51 Food Service:** Appeara 76.63 Service, Child & Adult Nutrition Serv, DOE 418.34 Food, Culligan Water Conditioning of Brookings 26.00 Services, CWD-Aberdeen 55.63 Food/Supplies, Dean Foods North Central, Inc 748.86 Food, Lake Preston School District 8,277.09 Food Service Director, Northern Plains Insurance Pool 656.89 Health Insurance, Pan-O-Gold Baking Co 152.70 Food, Peters, Tricia 10.90 Lunch Refund, Plagman's Food Center 70.34 Food, Unum Life Insurance Company of America 32.35 Life Insurance **Fund Total: 10,525.73**

Superintendent Justin Downes gave a building and grounds report on the possibility of adding cement by the playground and future purchase of a mini-bus and car.

18-118: Moved by King seconded by Murphy to trade the 2001 International 3000 Series bus towards the purchase of a 2017 Chevy 14 passenger bus in fiscal year 2019. All voted aye. Motion carried.

Business Manager Brian Sampson informed the board of the need to supplement specific areas of the FY2018 budget at the end of the fiscal year, presented the updated district meal charge policy for approval, and distributed an updated preliminary 2018-2019 budget.

RESOLUTION NO. 002-FY2018  
ADOPTION OF SUPPLEMENTAL BUDGET:

Let it be resolved that the Board of Education for the Arlington School District 38-1, in accordance with SDCL 13-11-3.2 and after duly considering the proposed supplemental budget, hereby approves and adopts the following supplemental budget in total:

APPROPRIATIONS:

GENERAL FUND:

Junior High Education Program	
Substitutes	500.00
Secondary Education Program:	
Travel-Ag	450.00
Non-Technology Supplies - Ag	20,182.00
Due and Fees – Ag	550.00
Inservice/Professional Development:	
Professional & Technical Services	2,850.00
Library:	
Substitutes	275.00
Technology Coordinator:	
Professional Services	2,000.00
School Board:	
Dues and Fees	1,500.00
Principal:	
Substitutes:	250.00
Non-Technology Supplies	250.00
Business Office:	
Substitutes	200.00
Dues and Fees	200.00
Male Co-curricular Activities:	
Non-Technology Supplies	1,000.00
Travel - Wrestling	800.00
Non-Tech Supplies – Wrestling	300.00
Female Co-Curricular Activities:	
Officials/Timers/Scorers	100.00
Co-Curricular Transportation:	
Wages	1,000.00
Retirement	250.00
Combined Co-curricular Activities:	
Officials/Timers/Scorers	500.00

Total \$33,157.00

CAPITAL OUTLAY FUND:

Elementary:	
Instructional Software	8,000.00
Junior High School:	
Instructional Software	3,500.00
Library:	
New Equipment	50.00
Principal:	
New Equipment	1,200.00
Business Office:	
Computer Equipment	50.00
Building:	
Care/Upkeep of Building	15,000.00
Equipment:	
Care/Upkeep of Equipment	6,000.00
Land:	
Care/Upkeep of Land	1,100.00
Male Co-curricular Activities:	
New Equipment	600.00
Female Co-Curricular Activities:	
New Equipment	4,800.00
Combined Co-curricular Activities:	
New Equipment	7,000.00

Total \$47,300.00

SPECIAL EDUCATION FUND:

Mild to Moderate Disabilities:	
Substitutes	1,000.00
Professional Services	30,000.00
Instructional Software	1,500.00
Day Program:	
Tuition	3,000.00
Multiple Disabilities:	
Contracted Bus Services	1,000.00

Total \$36,500.00

SCHOOL FOOD SERVICE FUND:

School Food Service:	
Substitutes	250.00
Professional & Technical Services	2,000.00
Donated Commodities	3,650.00
Other Non-Consumable Supplies	250.00

Total \$6,150.00

MEANS OF FINANCE:

GENERAL FUND:		
Perkins Funds	2,100.44	
Bank Franchise	12,062.00	
Federal Grant – EPSCOR	18,994.56	
		Total \$33,157.00
CAPITAL OUTLAY FUND:		
Other Grants-Federal	21,687.00	
Cash on Hand to Finance	25,613.00	
		Total \$47,300.00
SPECIAL EDUCATION FUND:		
Earnings on Investment	1,400.00	
Cash on Hand to Finance	35,100.00	
		Total \$36,500.00
SCHOOL FOOD SERVICE FUND:		
Donated Commodities	3,650.00	
Cash on Hand to Finance	2,500.00	
		Total \$6,150.00

18-119: Moved by King seconded by Murphy to approve and adopt the supplemental budget. All voted aye. Motion carried

18-120: Moved by Petersen seconded by Mix to adopt the amended district meal charge policy as presented. All voted aye. Motion carried.

Northeast Educational Services Cooperative representative Martin Murphy reported on the May 21 meeting held in Watertown.

Superintendent Justin Downes gave an update on current extracurricular openings, presented the positive special education disproportionality report, discussed the activity cooperative agreements along with meeting to be held with Lake Preston and De Smet, shared versions of a restraint & seclusion policy to be furthered discussed at future meetings, presented an agreement with SDSU for placement of student teachers, and presented for vote SDHSAA runoff ballots.

18-121: Moved by King seconded by Murphy to accept the agreement from SDSU for student teacher placement. All voted aye. Motion carried.

18-122: Moved by Mix seconded by Murphy to vote for Craig Cassens of Faulkton High School for the SDHSAA Division IV Principal Representative on the Board of Directors and Randy Soma of Brookings High School for the SDHSAA Division II Athletic/Activities Director on the Board of Directors. All voted aye. Motion carried.

The next regular meeting will be on Monday, July 9, 2018 in school board room at 6:30 PM preceded by the budget hearing at 6:15 PM. All patrons and interested persons are welcome to attend.

18-123: Moved by Petersen seconded by Murphy to enter into executive session at 7:23 PM pursuant to SDCL 1-25-2 (1) for reason of personnel. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 7:51 PM.

18-124: Moved by Murphy seconded by King to offer and accept a Head Buildings & Grounds Supervisor contract as to form from Todd B. Bunker for the remainder of the 2017-2018 fiscal year at \$16.84 per hour and for July 1, 2018 through June 30, 2019 at \$17.19 per hour. 4(Baker, King, Murphy, Petersen) – 1(Mix). Motion carried.

18-125: Moved by Mix seconded by King to offer and accept a School Custodian contract as to form from Carolyn M. Hansen for the remainder of the 2017-2018 fiscal year at \$14.61 per hour and for July 1, 2018 through June 30, 2019 at \$14.96 per hour. All voted aye. Motion carried.

18-126: Moved by Murphy seconded by Petersen to offer and accept as to form from Denyce M. Campbell for the 2018-19 season a assistant competitive cheer coach contract at \$1,190.01. All voted aye. Motion carried.

18-127: Moved by Petersen seconded by King to offer and accept as to form from Catlyn I. Falconer for the 2018-19 season a football cheer advisor contract at \$1,190.01. All voted aye. Motion carried.

18-128: Moved by Petersen seconded by Mix to offer and accept as to form from Jadyn A. Christensen for the 2018-19 season a junior high volleyball coach contract at \$1,733.45. All voted aye. Motion carried.

18-129: Moved by Petersen seconded by Murphy to adjourn at 8:03 PM. All voted aye. Motion carried.

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Michael Baker – School Board President

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Brian Sampson – Business Manager

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