

ARLINGTON SCHOOL DISTRICT 38-1  
 REGULAR MEETING OF THE SCHOOL BOARD  
 May 14, 2018  
 6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, May 14, 2018 at 6:30 PM in the school board room with the following members present: President Michael Baker, Vice President Jolene King, Marshal Mix, and Martin Murphy. Justin Petersen was absent. Superintendent Justin Downes, Principal Rhonda Gross, and Business Manager Brian Sampson were also in attendance. Visitors in attendance were Frank Crisler, Corey Lundquist, Lisa Parry, and Becky Wendland.

18-099: Moved by King seconded by Mix to approve the school board meeting agenda as presented. All voted aye. Motion carried.

18-100: Moved by Mix seconded by Murphy to approve the consent agenda including the minutes from the April 9, 2018 meeting, the monthly financial report, current bills, open enrollments out for 2018-2019 school year, and recognized the Once-Act Play for SDHSAA Fall Academic Team Award for achieving or exceeding a GPA of 3.0; Arlington Golf Team – 1st Place Dakota Valley Conference Tournament (Scott Sampson – 2nd Place; Will Parry – 7th Place; Nick Kersting – 14th Place; Trey Ramstad – 15th Place). All voted aye. Motion carried.

The April financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1  
 FINANCIAL REPORT FOR MONTH ENDING APRIL, 2018

FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 3/31/18	838,086.04	1,084,319.06	595,286.96	222,305.69	223,318.13	26,424.12	-	57,410.06
RECEIPTS IN								
Local Sources	70,363.95	49,532.31	27,201.93	91.60	13,778.86	7,393.93		1,384.81
Intermediate Sources	1,237.15							
State Sources	63,951.62							
Federal Sources	24,321.56					3,041.98		
Transfer	21,092.99					2,087.21	21,092.99	
TOTAL RECEIPTS	180,967.27	49,532.31	27,201.93	91.60	13,778.86	12,523.12		1,384.81
TOTAL TO ACCOUNT FOR	1,019,053.31	1,133,851.37	622,488.89	222,397.29	237,096.99	38,947.24	-	58,794.87
DISBURSEMENTS	201,840.09	1,631.17	43,132.26	-	-	13,863.66		5,666.27
Transfer	23,180.20						21,092.99	
BALANCE - 4/30/18	794,033.02	1,132,220.20	579,356.63	222,397.29	237,096.99	25,083.58	-	53,128.60

NET PAYROLL FOR

Regular Instruction	<u>55,620.12</u>
Special Instruction	<u>16,260.19</u>
Support Service - Guidance and Library	<u>5,742.38</u>
Support Service-Administration	<u>17,077.97</u>
Support Service-Business	<u>7,468.83</u>
Support Service-Maintenance	<u>6,205.35</u>
Support Service-Transportation	<u>4,785.34</u>

Support Service-School Food Service	<u>5,150.28</u>
Support Service-Substitutes, Coaches, Advisors, Saturday School	<u>8,433.29</u>
TOTAL NET PAYROLL	<u>126,743.75</u>
WITHHOLDING AND BENEFIT PAYMENTS	<u>68,092.11</u>
VOUCHERS AND CLAIMS	<u>71,297.59</u>
TOTAL DISBURSEMENTS	<u><u>266,133.45</u></u>

## May claims and vouchers as presented:

**Fund 10 General Fund:** Ad Trophy 687.75 Supplies, Amazon 40.55 Supplies, Anderson, Cheryl 192.50 OI Judge, Arlington City 7,552.63 Utilities/Election Workers, Automatic Building Controls 1,098.98 Service, Birch Communications 259.11 Communication, Brookings Engraving 98.50 Supplies, Bunker Construction 724.00 Snow Removal, Clubhouse Hotel & Suites-Pierre 292.00 Lodging, DMJ, Inc. dba Brookings Dumpster Service 207.72 Garbage Removal, Donna Surat 52.00 Supplies, Downes, Justin 178.94 Travel, Elkton School District 296.33 Supplies, Furney, Mildred 220.00 OI Judge, Gross, Rhonda 246.99 Travel/Supplies, Hauff Mid-America Sports Inc 75.00 Supplies, Helsper, McCarty & Rasmussen, P.C. 485.44 Legal Services, Hummel, Laura 55.00 OI Judge, Imprest Fund (SDSU Athletics 250.00 Track Entry Fee, De Smet School District 60.00 JH Track Entry Fee, Visa 43.39 Supplies), J.W. Pepper & Son Inc. 138.95 Supplies, JCL Solutions 1,485.61 Supplies, Josten's, Inc. 6.51 Supplies, Lowe's Credit Services 161.58 Supplies, Lyle Signs, Inc 50.75 Supplies, Matheson Tri-Gas, Inc. 663.79 Supplies, Monte's Woodshop 106.70 Supplies, NESc 47.92 Fees, Northern Plains Insurance Pool 21,708.73 Health Insurance, Northwestern Energy 1,493.30 Heating Fuel, Office Peeps, Inc. 50.96 Supplies, Park, Randy 25.00 Communication, Peterson, Sharon 165.00 OI Judge, Plagman's Food Center 384.41 Supplies, Popplers Music, Inc. 50.98 Supplies, Prairie Ag Partners 1,494.89 Service/Supplies, RFD Newspapers, Inc. 511.22 Minutes & Publications, School Specialty, Inc. 535.03 Supplies, SD High School Activity Assoc. 31.00 Fees, Software Unlimited, Inc. 4,200.00 Computer Software Fees, Steffensen, David 25.00 Communication, TAB Systems Inc. 8,785.22 Maintenance, Taylor Music, Inc. 33.00 Supplies, Teachers Helper 28.35 Supplies, Tillma, Terri 220.00 OI Judge, Universal Premium 3,164.37 Motor Fuel, Unum Life Insurance Company of America 55.52 Life Insurance, VanBockern, Nicole 26.99 Supplies, Verizon Wireless 61.74 Communication, Vincent, Ruth 150.00 Communication/Rent, Wal-Mart 464.40 Supplies, Walker, Virginia 90.00 OI Judge, Weber, Bonita 55.00 OI Judge, West Sioux Ceramics 54.60 Supplies **Fund Total: 59,643.35** **Fund 21 Capital Outlay:** Automatic Building Controls 1,189.00 Service Contract, Badger Oil, Inc. 5,244.00 Equipment, Century Business Products 991.75 Copier Lease, Hauff Mid-America Sports Inc 4,753.05 Uniforms, I29 Sports 904.00 Uniforms, Office Peeps, Inc. 81.69 Copier Lease, Stein Sign Display 2,143.00 Equipment **Fund Total: 15,306.49** **Fund 22 Special Education Fund:** Behavior Care Specialists, Inc. 6,462.00 Special Education Services, Brookings Area Transit Authority, Inc. 1,300.00 Transportation, NESc 3,123.58 Fees, Northern Plains Insurance Pool 2,745.63 Health Insurance, Plagman's Food Center 51.97 Supplies, School Specialty, Inc. 131.61 Supplies, Scientific Learning 1,400.00 Software, Unum Life Insurance Company of America 5.63 Life Insurance **Fund Total: 15,220.42** **Fund 51 Food Service:** Appeara 114.22 Service, Child & Adult Nutrition Serv, DOE 383.14 Food, Culligan Water Conditioning of Brookings 74.00 Services, CWD-Aberdeen 194.97 Food, Dean Foods North Central, Inc 945.30 Food, Northern Plains Insurance Pool 631.63 Health Insurance, Pan-O-Gold Baking Co 416.58 Food, Plagman's Food Center 69.11 Food, Unum Life Insurance Company of America 32.35 Life Insurance, Variety Foods LLC 741.40 Food **Fund Total: 3,602.70**

Superintendent Justin Downes gave a building and grounds report on Valley FiberCom equipment for live sports broadcasts, the need to replace a unit ventilator, and contracting with an asbestos inspector to be our asbestos designated person.

Business Manager Brian Sampson recognized election workers Brenda Mix Osbeck, Marilyn Johnson, Deloris Gilbertson, and Shirley Rowen for their work at the polling places and asked that the election results be certified by the board.

18-101: Moved by King seconded by Mix to certify the April 10, 2018 school board election. With a 25% voter turnout, the results were – Mike Baker 266, Corey Lundquist 217, and Martin Murphy 169. All voted aye. Motion carried.

Mike Baker and Corey Lundquist were recognized and congratulated for being elected to serve on the Arlington School Board.

Business Manager Sampson then presented an update to the meal charge policy to be approved at the

June board meeting, informed the board of the need to supplement specific areas of the FY2018 budget at the end of the fiscal year, and presented the FY2019 preliminary budget.

18-102: Moved by Murphy seconded by Mix to approve the resignation of football cheer advisor Kelly Clelland. All voted aye. Motion carried.

18-103: Moved by King seconded by Murphy to approve the resignation of assistant prom advisor Jami Hennrich. All voted aye. Motion carried.

18-104: Moved by Murphy seconded by King to approve the resignation of junior high football coach Brodrick Gilbertson. All voted aye. Motion carried.

18-105: Moved by Murphy seconded by Mix to approve the retirement of head building and grounds supervisor Jerry Fenner effective at the end of the fiscal year. All voted aye. Motion carried.

18-106: Moved by King seconded by Murphy to offer and approve as to form from Brittany L. Schaefer a summer special education teacher contract at \$28.11 per hour for up to fifteen hours. All voted aye. Motion carried.

18-107: Moved by Murphy seconded by King to offer and accept a teaching contract as to form from Jeffrey E. Schneider for the 2018-2019 school year in the amount of \$49,500.00 plus .accreditation advisor for \$1,094.81. All voted aye. Motion carried.

The classified master contract was presented for approval along with a list of classified staff to issue contracts.

18-108: Moved by Murphy seconded by King to approve the Classified Master Contract as to form. All voted aye. Motion carried.

18-109: Moved by King seconded by Mix to offer and accept Classified contracts for the 2018-2019 school year as follows: Ann M. Bunker, Jill L. Christensen, Cynthia C. Converse, Dawn M. Jensen, Erin M. Larsen, Michelle L. Madsen, Nichole A. Madsen, Mary L. Nemitz, Randy M. Park, Deanna L. Schmidt, David M. Steffensen, Debra L. Steffensen, Sara A. Swank, Jeani M. Vincent, and Ruth A. Vincent. Coaching and Advisor contracts for the 2018-2019 school year as follows: Randy E. Schmidt – Assistant Football, Karley J. Pistulka – Assistant Girls Basketball, Catlyn I. Falconer – Boys Basketball Cheer Advisor, Brodrick R. Gilbertson – Assistant Track, Josie M. Parry – Junior High Track, Dianne L. Mulder – Concession Stand Coordinator, and Jordan D. Solberg – Driver Education Instructor. All voted aye. Motion carried.

Superintendent Justin Downes presented the Board of Education topic on the National Career Readiness Certificate.

Library Board representative Jolene King reported on the library board meeting.

Principal Rhonda Gross discussed the tentative safety plan, presented the elementary tentative schedule along with the 7-12 schedules, and talked about the use of the Arlington School Facebook page.

Superintendent Justin Downes presented some SDHSAA election ballots.

18-110: Moved by Murphy seconded by King to vote for Craig Cassens of Faulkton High School for

the SDHSAA Division IV Principal Representative on the Board of Directors, Dr. Paul Turman of Pierre T.F. Riggs High School for the SDHSAA Large School Group Board of Education Representative on the Board of Directors, Dr. Jerry Rasmussen of Dakota Valley High School for the SDHSAA Division III Superintendent Representative on the Board of Directors, and yes on SDHSAA proposed amendment #1 to the constitution and bylaws. All voted aye. Motion carried.

Superintendent Downes then shared information on the concussion/physical scheduling at the end of the school year, surrogate family designations (Jolene King and Frank Crisler have agreed to be designates), a request from the FFA chapter to clean the busses and suburbans as a fundraiser, and a model restraint & seclusion policy.

18-111: Moved by Mix seconded by King to approve making a donation to the FFA in the amount of \$100.00 per bus and \$50.00 per suburban for washing and cleaning inside and outside at the end of the school year. All voted aye. Motion carried.

The next regular meeting will be on Monday, June 11, 2018 in school board room at 6:30 PM.

18-112: Moved by Murphy seconded by King to enter into executive session at 7:24 PM pursuant to SDCL 1-25-2 (2) for reason of student issue. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 7:39 PM.

18-113: Moved by Mix seconded by Murphy to enter into executive session at 7:40 PM pursuant to SDCL 1-25-2 (4) for reason of negotiations. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 8:15 PM.

18-114: Moved by Murphy seconded by King to offer and accept administrative contracts for Superintendent/Special Education Director/Athletic Director Justin Downes and .75 Tech Coordinator Michael Parry for the 2018-2019 school year. All voted aye. Motion carried.

18-115: Moved by Murphy seconded by King to adjourn at 8:17 PM. All voted aye. Motion carried.

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Michael Baker – School Board President

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Brian Sampson – Business Manager

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