

ARLINGTON SCHOOL DISTRICT 38-1
 REGULAR MEETING OF THE SCHOOL BOARD
 October 8, 2018
 6:30 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, October 8, 2018 at 6:30 PM in the school board room with the following members present: President Michael Baker, Vice President Justin Petersen, Jolene King, Corey Lundquist, and Marshal Mix. Superintendent Justin Downes, Principal Lisa Parry, and Business Manager Brian Sampson were also in attendance. Visitor in attendance was Frank Crisler,.

19-031: Moved by Mix seconded by Lundquist to approve the school board meeting agenda as presented All voted aye. Motion carried.

19-032: Moved by Petersen seconded by King to approve the consent agenda including the minutes from the September 10, 2018 meeting, the monthly financial report, current bills, and recognized Jayna Haufschild for being named Watertown PO Athlete of the Week; AHS Oral interp Team for a Team Excellence Plaque for superiors won in all events at the Dakota Valley Conference Meet (teams with high superior quotas win this), Arlington was 10 for 10 with all entries receiving top Superiors. Superiors went to Grace Parry, Tessa Nelson, TJ Liebsch, Susan Jensen, Cecili Carlson. Superior Pluses went to Caden Letsche, Seth Thury, Victoria Donovan, Koranna Clelland, Jaiden Kruse; Carter Wiehr for winning an FFA jacket through the South Dakota FFA Foundations FFA jacket program. All voted aye. Motion carried.

The September financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1
 FINANCIAL REPORT FOR MONTH ENDING SEPTEMBER 2018

FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 8/31/18	1,023,328.82	1,238,209.40	709,291.11	222,888.67	89,861.59	29,183.55	-	47,297.73
RECEIPTS IN								
Local Sources	22,170.60	5,004.06	3,481.03	82.47	1,291.71	8,425.45		4,967.83
Intermediate Sources	638.34							
State Sources	66,407.00							
Federal Sources								
Transfer						2,117.84		
TOTAL RECEIPTS	89,215.94	5,004.06	3,481.03	82.47	1,291.71	10,543.29	-	4,967.83
TOTAL TO ACCOUNT FOR	1,112,544.76	1,243,213.46	712,772.14	222,971.14	91,153.30	39,726.84		52,265.56
DISBURSEMENTS	216,507.43	49,147.80	38,140.55	-	-	15,442.34		8,261.43
Transfer	2,117.84							
BALANCE - 9/30/18	893,919.49	1,194,065.66	674,631.59	222,971.14	91,153.30	24,284.50	-	44,004.13

NET PAYROLL FOR

Regular Instruction	<u>57,731.29</u>
Special Instruction	<u>16,644.15</u>
Support Service - Guidance and Library	<u>6,563.48</u>
Support Service-Administration	<u>16,998.06</u>
Support Service-Business	<u>7,932.41</u>

Support Service-Maintenance	<u>6,341.24</u>
Support Service-Transportation	<u>4,675.36</u>
Support Service-School Food Service	<u>5,348.98</u>
Support Service-Substitutes, Athletic Workers, Advisors, Professional Development	<u>5,989.25</u>
TOTAL NET PAYROLL	<u>128,224.22</u>
WITHHOLDING AND BENEFIT PAYMENTS	<u>71,546.51</u>
VOUCHERS AND CLAIMS	<u>127,728.82</u>
TOTAL DISBURSEMENTS	<u>327,499.55</u>

October claims and vouchers as presented:

Fund 10 General Fund: Amazon 154.37 Supplies, Arlington City 8,167.07 Utilities, Arlington Insurance Agency 52.00 Insurance Premium, Baker, Michaela 120.00 Athletics Worker, Band Shoppe 248.30 Supplies, Birch Communications, Inc. 295.74 Communication, Bob's Piano Service, Inc. 105.00 Piano Tuning, Brookings Health System 358.00 Medical Services, Bunker Auto, Inc. 37.85 Supplies, Christensen, Gaylene 340.00 Athletics Worker, Christensen, Jady 120.00 Athletics Worker, Connecting Point 725.00 Service, Dakota Portable Toilets, Inc. 375.00 Rental Fee, DeCurtins, Allison 110.00 Athletics Worker, Deubrook Schools 25.00 Fee, DMJ, Inc. dba Brookings Dumpster Service 458.68 Garbage Removal, Donna Surat 33.00 Supplies, Ekern, Megan 100.00 Trainer, Fuhr, Angela 100.00 Athletics Worker, Hanson, Casey 20.00 Athletics Worker, Hauff Mid-America Sports Inc 198.70 Supplies, Helsper, McCarty & Rasmussen, P.C. 280.00 Legal Services, Imprest Fund (Bloom, Cassi 240.00 VB Official, De Smet School 40.00 CC Entry Fee, Duffy, Gary 325.00 VB Official, Duffy, Terry 355.24 VB Official & Travel, Entringer, Aaron 140.12 FB Official & Travel, Mack, Scott 125.00 FB Official, Mansheim, Kirk 125.00 FB Official, Peterson, Ross 125.00 FB Official, Schlagel, Deb 297.20 VB Official & Travel, Vossekuil, Chad 125.00 FB Official, Bjorklund, Gene 85.00 VB Official, Bjorklund, Vonda 98.44 VB Official & Travel, Deuel School 35.00 CC Entry Fee, Kjellsen, Steven 121.00 CC Official & Travel, Lake Preston School 125.00 VB Entry Fee, Northeast Superintendents 162.00 Dues, Hamlin School 100.00 JH/JV FB Entry Fee, Abels, Bruce 125.00 FB Official, Carroll, Jon 194.64 FB Official & Travel, Holmes, Michael 125.00 FB Official, Kruse, Nicholas 125.00 FB Official, Sioux Valley School 35.00 CC Entry Fee, Tweet, Ernest 125.00 FB Official, Interstate All Battery Center 43.20 Supplies, JCL Solutions 1,448.89 Supplies, King, Austin 20.00 Athletics Worker, King, Beth 40.00 Athletics Worker, King, Jolene 300.00 Athletics Worker, Lowe's Credit Services 50.17 Supplies, Martens, Sam 280.00 Athletics Official, Maynard's 166.35 Supplies, Miklos, Brandon 20.00 Athletics Worker, Monte's Woodshop 216.25 Supplies, NEAP 70.00 Registration, NESC 47.70 Fees, Northern Plains Insurance Pool 24,172.81 Health Insurance, Northwestern Energy 266.70 Heating Fuel, OTC Brands, Inc. 36.95 Supplies, Parry, Josie 160.00 Athletics Worker, Parry, Michael 230.00 Mowing, Petty Cash 34.91 Postage, Pioneer Athletics 242.00 Supplies, Prairie Ag Partners 199.68 Service/Supplies, Realityworks 24.95 Supplies, Rowbotham, Lindsey 80.00 Athletics Worker, Sampson, Brian 142.80 Travel, Schneider, Jeff 107.38 Supplies, Scholastic Inc. 1,191.27 Subscriptions, School Specialty, Inc. 2,553.67 Supplies, Scientific Learning 612.50 Supplies, SDMEA 120.00 Supplies, Skroch, Joe 50.00 Official, Steffensen, Deborah 34.10 Supplies, Tierney Brothers 64.00 Supplies, Universal Premium 2,927.60 Motor Fuel, Unum Life Insurance Company of America 55.52 Life Insurance, Verizon Wireless 30.85 Communication, Vincent, Jesse 30.00 Athletics Worker, Vincent, Ruth 125.00 Rent, Wal-Mart 378.24 Supplies, Weber, Luke 95.00 Athletics Official **Fund Total: 52,445.84 Fund 21 Capital Outlay:** Amazon 492.30 Equipment, Ameriglide Inc 3,718.30 Equipment, Century Business Products 1,197.49 Copier Lease, Duenwald, Dan 400.00 Inspection, Goverlan, Inc. 200.00 Software, Imagine Learning, Inc. 240.00 Software, Infinite Campus 818.55 Equipment, Midwest Glass, Inc. 4,564.00 Building Upkeep, Office Peeps, Inc. 65.29 Copier Lease, Wal-Mart 9.78 Library Books **Fund Total: 11,705.71 Fund 22 Special Education Fund:** Amazon 197.35 Supplies, Behavior Care Specialists, Inc. 6,452.00 Special Education Services, Brookings Area Transit Authority, Inc. 2,800.00 Transportation, NESC 2,912.56 Fees, Northern Plains Insurance Pool 2,855.44 Health Insurance, Scientific Learning 612.50 Software, Teachers Synergy, LLC 129.99 Supplies, Unum Life Insurance Company of America 5.63 Life Insurance **Fund Total: 15,965.47 Fund 51 Food Service:** Appeara 102.88 Service, Culligan Water Conditioning of Brookings 44.00 Services, CWD-Aberdeen 1,687.45 Food/Supplies, Dean Foods North Central, Inc 1,032.95 Food, Maynard's 37.54 Food/Supplies, Northern Plains Insurance Pool 656.89 Health Insurance, Pan-O-Gold Baking Co 343.80 Food, Sura, Rebecca 81.20 Lunch Refund, Unum Life Insurance Company of America 32.35 Life Insurance, US Foods dba Variety Foods 1,439.71 Food **Fund Total: 5,458.77**

Superintendent Justin Downes gave a building and grounds update on the completion of the concession stand/press box at the athletic field, positioning of bleachers at the athletic field, and future updates (camera system, scorers table, and wall mats) in the main gym.

Business Manager Brian Sampson presented an amendment to the district meal charge policy with regards to the lunch account balance communication process, a required change to the cost of a second lunch item, and applications in the accounting software providing off-site backups.

19-033: Moved by Petersen seconded by Lundquist to amend the district meal charge policy clarifying the time when account balances will be communicated. All voted aye. Motion carried.

Northeast Educational Services Cooperative representative Justin Petersen reported on the September 17 meeting held in Watertown.

Superintendent Justin Downes discussed the potential of updating the current rental agreement to include rental of concession stand/pressbox at athletic field, provided 2019 scheduling updates for football and volleyball, and informed the board that he has accepted a one-year appointment to the SDUSA executive board.

Principal Lisa Parry discussed the use of Teacher Assistance Teams to discuss best practices in the classroom, the Distance Learning program, student expectations at activities, and Teacher of the Year nominee Anita Boeck.

19-034: Moved by King seconded by Petersen to enter into executive session at 7:21 PM pursuant to SDCL 1-25-2 (2) for reason of student issue. All voted aye. Motion carried.

President Baker declared the executive session closed and the meeting reopened to the public at 7:28 PM.

19-035: Moved by Petersen seconded by Lundquist to change the November 12, 2018 school board meeting time to 7:45 PM. All voted aye. Motion carried.

The next regular meeting will be on Monday, November 12, 2018 in school board room at 7:45 PM.

19-036: Moved by Petersen seconded by King to adjourn at 7:30 PM. All voted aye. Motion carried.

Michael Baker – School Board President

Brian Sampson – Business Manager

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