

ARLINGTON SCHOOL DISTRICT 38-1
REGULAR MEETING OF THE SCHOOL BOARD
September 9, 2019
8:00 P.M.

The Arlington School District 38-1 Board of Education met in regular session, Monday, September 9, 2019 at 8:00 PM in the school board room with the following members present: President Michael Baker, Vice President Justin Petersen, Jolene King, Corey Lundquist, and Marshal Mix. Superintendent Brian Sampson, Principal Lisa Parry, and Business Manager Stacy Andersen were also in attendance. Visitors in attendance were Frank Crisler and Heather Asmussen

20-029: Moved by King seconded by Mix to approve the school board meeting agenda as presented. All voted aye. Motion carried.

20-030: Moved by Petersen seconded by King to approve the consent agenda including the minutes from the August 12, 2019 meeting, the monthly financial report, current bills, and recognized Trapper Miklos on the Grand Champion Rabbit, Makayla Nelson on the Reserve Champion Burrow and the Arlington FFA Chapter for receiving 2nd place with their chapter display at the State Fair. All voted aye. Motion carried.

The August financial report as presented:

ARLINGTON SCHOOL DISTRICT 38-1								
FINANCIAL REPORT FOR MONTH ENDING AUGUST 2019								
FUND	GENERAL	CAPITAL OUTLAY	SPECIAL EDUCATION	PENSION	BOND REDEMP.	SCHOOL LUNCH	OTHER ENTERPRISE	TRUST & AGENCY
BALANCE - 7/31/19	900,252.62	1,780,312.71	866,457.59	159,918.22	91,077.99	9,896.02	-	62,315.89
RECEIPTS IN								
Local Sources	43,523.26	9,113.86	5,084.89	366.79	2,131.58	15,858.72		3,032.06
Intermediate Sources	1,155.29							
State Sources	66,008.00							
Federal Sources		20,337.50						
Transfer						1,739.84		
TOTAL RECEIPTS	110,686.55	29,451.36	5,084.89	366.79	2,131.58	17,598.56	-	3,032.06
TOTAL TO ACCOUNT FOR	1,010,939.17	1,809,764.07	871,542.48	160,285.01	93,209.57	27,494.58		65,347.95
DISBURSEMENTS	169,036.99	60,328.54	33,177.73	-	-	1,946.91		7,505.57
Transfer	1,739.84							
BALANCE - 8/31/19	840,162.34	1,749,435.53	838,364.75	160,285.01	93,209.57	25,547.67	-	57,842.38
NET PAYROLL FOR								
Regular Instruction		46,783.62						
Special Instruction		8,508.66						
Support Service - Guidance & Library		-						
Support Service-Administration		16,233.36						
Support Service-Business		5,441.38						
Support Service-Maintenance		6,101.05						
Support Service-School Food Service		42.18						
Support Service-Transportation		161.13						
Support Service- Advisors		165.65						
TOTAL NET PAYROLL		83,437.03						
WITHHOLDING AND BENEFIT PAYMENTS		50,418.38						
VOUCHERS AND CLAIMS		138,140.33						
TOTAL DISBURSEMENTS		271,995.74						

September claims and vouchers as presented:

Fund:10 General Fund:Amazon 1,095.60 Supplies, Antonen, Lauren 55.00 Reimbursement, Arlington City 6,650.61 Utilities, Associated School Boards of SD 705.00 Dues And Fees, Audio Connections, Inc. 300.00 Services, Brookings Health System 179.00 Driver Physical, Building Sprinkler, Inc. 133.88 Purchased Service, Bunker Auto, Inc. 94.95, Repairs, Century Business Products 57.67 Supplies, Christensen, Gaylene 78.80 Athletic Worker, Christensen, Jadyne 198.28 Athletic Worker, Clean Cut Lawn Care 448.00

August Services, Curt Merriman Printing 16.00 Supplies, DMJ, Inc. Dba Brookings Dumpster 207.72 Garbage Removal Service, Glawe Plumbing 392.44 Service, Hasche, Vikki 151.20 Reimbursement, Hauff Mid-America Sports Inc 241.50 Supplies, Helsper, Mccarty & Rasmussen, P.C. 675.00 Legal Services, Impact Applications, Inc 435.00, Testing, Imprest Fund (Division of Motor Vehicles 15.00 Title Transfer/Plate Reassignment-bus, Visa 214.27 Supplies, Benning, James 125.00 FB official, Div. of Criminal Investigation 43.25 Background Check, Frederickson, Joseph 125.00 FB Official, Lockrem, Mike 141.80 FB Official/Mileage, Morehouse, Jeff 125.00 FB Official, Parkston School District 125.00 Entry Fee-VB, Schmidt, Matt 125.00 FB Official, Schmidt's 150.00 Chicken-Staff In service, SD Municipal League 25.00 Election Workshop), Interstate All Battery Center 12.60 Supplies, J.W. Pepper & Son Inc. 705.66 Band Supplies, JCL Solutions 2,373.25 Supplies/Repairs, KorManagement Services, LLC 63.00 Services, Lakeshore Learning Materials 120.72 Supplies, Learning Without Tears 201.83 Supplies, Lifeline, Incorporated 100.00 Supplies, Lowe's Credit Services 606.38 Supplies, Martens, Sam 20.00 Athletic Worker, Maynard's 161.53 Supplies, Minn-Kota Pest Control Services 649.80 Services, Nelson Drug 9.95, Supplies, NESC 32.53 Fees, Newzbrain Education 309.00 Supplies, Northeast Superintendents 80.00 Dues & Fees, Northern Plains Insurance Pool 22,134.64 Health Insurance, Northwestern Energy 238.45 Heating Fuel, Office Peeps, Inc. 99.24 Supplies, OTC Brands, Inc. 51.13 Supplies, Parry, Lisa 56.37 Supplies, Petty Cash 172.82 Postage, Prairie Ag Partners 8,435.88 Supplies/Repairs, Really Good Stuff, LLC 115.41 Supplies, RFD Newspapers, Inc.1,108.07, Minutes/Advertising, SD High School Activity Assoc. 186.00 Dues And Fees, SDSTE 30.00 Dues, South Dakota ASCD 20.00 Dues, Spilde Electric, Inc. 527.70 Services, Stegeman, Jacqueline 590.00 Services, Studies Weekly 143.10 Supplies, Taylor Music, Inc. 2,555.95 Music Supplies, Teachers Synergy, LLC 158.00 Supplies, Trocke, Kasey 360.00 Reimbursement, Universal Premium 1,505.98 Fuel, Unum Life Insurance Company Of America 62.65 Life Insurance, Verizon Wireless 30.85 Communication, Vincent, Jeani 31.04 Supplies, Wal-Mart 482.15 Supplies, Weber, Josie 50.00 Coaching Dues, Weber, Luke 90.00 Bus Test **Fund Total: 59,011.20 Fund: 21 Capital Outlay: Amazon 4,811.43** Supplies, AVI Systems 4,075.00 Supplies, Bowes Construction 9,300.00 Playground Improvements, Building Sprinkler, Inc. 425.00 Inspection, Century Business Products 707.61 Copier Lease, CodeHS, Inc 1,600.00 Software, College Board, The 2,605.76 Licenses, Connecting Point 1,547.55 Supplies, Goverlan, Inc. 220.00 Software, Imprest Fund 53.23 (Visa 53.25 Table), Innovative Office Solutions 8,241.06 Furniture/Carpet, Lowe's Credit Services 10,618.47 Supplies, Matheson Tri-Gas, Inc. 6,513.46 Supplies, Office Peeps, Inc. 15.38 Copier Lease, Stan Houston 990.45 Supplies, Wal-Mart 78.00 Supplies **Fund Total:51,802.40 Fund:22 Special Education Fund: Behavior Care Specialists, Inc. 3,887.91 SPED** Services, Brookings Area Transit Authority, 1,100.00 Transportation, Council For Exceptional Children 210.00 Dues, Curriculum Associates LLC 167.72 Supplies, Edman, Tiffany 10.00 Fingerprint Fee, Imprest Fund (Div. of Criminal Investigation 43.25 Background Check), NESC 3,246.16 Fees, Northern Plains Insurance Pool 5,524.77 Health Insurance, Teachers Synergy, LLC 103.78 Supplies, Unum Life Insurance Company Of America 9.00 Life Insurance **Fund Total:14,302.59 Fund:51 Food Service: Appera 53.68** Supplies, Cash-Wa Distributing 2,235.23 Groceries, Culligan Water Conditioning Of Brookings 74.00 Services, Dean Foods North Central, Inc 278.18 Milk, Maynard's 26.28 Groceries, Northern Plains Insurance Pool 683.17 Health Insurance, Pan-O-Gold Baking Co 184.56 Bread, Unum Life Insurance Company Of America 32.35 Life Insurance, US Foods - Sioux Falls 920.67 Groceries **Fund Total: 4,488.12**

Superintendent Brian Sampson gave a building and grounds update including information on HVAC valves that needed to be replaced in the elementary have been replaced. Also information on the storage sheds at the athletic field. The old restroom has now been converted into a mower/lawn maintenance storage shed opening up storage space in the big storage shed. Custodians are working on cleaning/organizing the big storage shed so that the front part of it can be used at halftime as a place for the football team to meet.

Business Manager Stacy Andersen gave an update on the District and SFS bank statements. When the bus grant money was deposited, it went into the SFS account. This has been moved to the District account now.

20-031: Moved by Lundquist seconded by Petersen to approve the lane change of Tiffany Edman from BA to MA with a salary change of \$40,500.00 to \$44,900.00. All voted aye. Motion carried.

20-032: Moved by King seconded by Mix to approve the lane change of Kasey Trocke from BA to BA+10 with a salary change of \$40,500.00 to \$41,200.00. All voted aye. Motion carried.

20-033: Moved by Petersen seconded by Lundquist to approve the extra duty of Anita Boeck as Accreditation Advisor at a salary \$1,117.80. All voted aye. Motion carried.

20-034: Moved by King seconded by Petersen to approve the extra duty of Tiffany Edman as Prom Assistant at a salary of \$141.75. All voted aye. Motion carried

Heather Asmussen, SPED Director, gave the Board an overview of special education including confidentiality, student enrollment, parent surveys, state review and CPI training.

Northeast Educational Services Cooperative representative Jolene King reported on the August 19, 2019 meeting held in Watertown.

RESOLUTION NO. 001 – FOR FY 2020:

ADOPTION OF THE ANNUAL BUDGET:

Let it be resolved, that the Board of Education of the Arlington School District No. 38-1 after duly considering the proposed budget and its changes thereto, to be published in accordance with SDCL 13-11-2 hereby approves and adopts its proposed budget and changes thereto, to be its Annual Budget for the fiscal year July 1, 2019 through June 30, 2020. The adopted Annual budget levy requests are as follows: General Fund – Maximum Levy; Opt Out - \$245,000.00; Special Education Fund – Maximum Levy; Capital Outlay Fund – \$1,072,016.00; and Bond Redemption Fund - \$287,415.00.

20-036: Moved by King seconded by Petersen to approve the tax requests for the 2019-2020 fiscal year. All voted aye. Motion carried.

Approval of budget:

20-036: Moved by Mix seconded by King to approve the 2019-2020 budget as follows: General Fund - \$2,904,562.00; Capital Outlay Fund - \$678,750.00; Special Education Fund - \$609,516.00; Pension Fund - \$75,300.00; Bond Redemption Fund – \$287,415.00; School Lunch Fund - \$154,900.00; Other Enterprise Fund - \$40,306.00. All voted aye. Motion carried

Principal Lisa Parry reported that a Kingsbury Sheriff will start visiting the school more often to get to know the students and have a presence here. She will be attending the Legion Auxiliary meeting to talk about notable school issues. She also discussed EL educator endorsement for staff, student personal issues, professional development for herself and sharing good news phone calls to home.

Superintendent Brian Sampson discussed Section F of the Board Policy Manual that needed to be approved this month. Also new job descriptions for special education director and school counselor to be placed in the policy manual. Special education director placed under Section C – Policy CGF and school counselor placed under Section G – Policy GCA-R(2).

20-037: Moved by King seconded by Petersen to approve Section F of the Board Policy Manual and add Special Education Director job description to Section C-Policy CGF and School Counselor job description to Section G-Policy GCA-R(2). All voted aye. Motion carried.

The next regular meeting will be on Monday, October 14, 2019 in school board room at 6:30 PM.

20-038: Moved by Petersen seconded by Lundquist to adjourn at 8:42 PM. All voted aye. Motion carried.

Michael Baker – School Board President

Stacy Andersen – Business Manager

Published once at the total approximate cost of _____.