

**Arlington Schools  
Registration Guide  
2022-2023**

Note: All students must be enrolled in SEVEN courses daily.

### **SELECTING YOUR CLASS SCHEDULE**

1. The state's Department of Education requires some classes in order to graduate. It is prudent to avoid waiting to complete a particular class until you are a senior as we may not offer it, thus preventing you from graduating.
2. The S.D. Board of Regents has requirements for entry into state supported colleges and universities. If you plan to attend a college or university, it is your responsibility to meet all of the criteria. It is wise to communicate with these institutions via email so you can retain records of your correspondence.
3. Plan your program wisely and on a long-term basis. This may mean that you need to reevaluate your own educational goals each year.
4. Keep in mind any requirements that a perspective occupation may require. If more education is necessary, you must decide what subjects will best fit your future educational needs.
5. Read the course description carefully before making any selections. The class may have higher expectations than you are willing or able to meet.
6. Feel free to discuss any course with the teacher, counselor, or administrator.

### **REGISTRATION INSTRUCTIONS**

#### **STEP 1**

The first step in the registration process is to what courses you have completed via the provided **Graduation Requirements Checklist**. It is important to note that a minimum grade of 70% or D- must have been obtained in order for credit to be granted. Simply taking the course does not guarantee credit. In addition, it is important to differentiate between first semester and second semester of any course. For example, if you failed second semester of physical science, you will have to re-take just second semester.

#### **STEP 2**

When you have all the courses transferred from your student's transcript to the **Graduation Requirements Checklist**, you should now be able to determine the next classes to take. Please note on the requirement sheet the total number of units needed in each content area. Keep in mind that a semester class is equal to  $\frac{1}{2}$  a unit while a yearlong class is equal to one unit.

STEP 3

Complete the **Registration Form** by filling in the classes you would need and would like to take in the upcoming school year. Students who want independent classes, work-study, peer mentoring, and/or credit recovery classes need to get the required signatures in order to enroll.

**COURSE DESCRIPTION BY CONTENT AND CLASS NUMBER**

**AGRICULTURE (CTE CLASSES)**

18404	Ag Metal Fabrication Technology-CTE ½ credit per semester	Metal Fabrication is designed for the beginner welder in the first semester and advanced welding in the second semester. The class will use classroom time to cover the basic terminology and techniques used in metal fabrication. It will then move to the shop for hands-on instruction. Students will learn how to properly use arc, tig, and wire feed welders. Students will have time to complete projects once they have satisfactorily completed basic welding techniques. They will develop employability skills related to the power, structural, and technical systems pathway. SAE and FFA activities will also be covered in class.
18501	Wildlife and Fisheries-CTE ½ credit	Wildlife and Fisheries allows students to learn about birds, fish, insects, and other wild game animals. Students will identify these animals as well as their habitat. Students will also identify trees and careers in the wildlife field. They will also learn how to shoot a bow and fly a drone. Students will investigate careers in wildlife and fisheries conservation. SAE and FFA activities will also be covered in class.
18401	Fundamental Ag Mechanics-CTE ½ credit per semester	Ag Mechanics is designed for the student who wants to learn about engines. Students will take an engine apart and put it back together. Students will also cover the basic terminology and techniques used in metal fabrication. They will learn how to properly use arc, tig, and wire feed welders. They will develop employability skills related to the power, structural, and technical systems pathway. SAE and FFA activities will also be covered in class.
18403	Fundamental Ag Structures Technology-CTE ½ credit per semester	Fundamental Ag Structures focuses on how to build a structure from flooring to roofing. Students will learn about the safety and tools needed to perform various tasks. Students will move to the shop for a hands-on application. They will explore career opportunities in agricultural structures and mechanics. SAE and FFA activities will also be covered in this class. Students will also collaborate with the STEM course in the building and design of their robot.

18203	Ag Leadership and Communication - CTE ½ credit	Ag Leadership and Communication covers the importance of leadership and its role in society. Students will learn their individual strengths and how to work with others. Students will be taking leadership roles in projects to become better leaders. SAE and FFA activities will also be covered in class.
18106	CASE Principles of Agricultural Science- Animal CTE ½ credit per semester	CASE (Animal Science) focuses on the various livestock species and how to properly care for them. The class will study the life cycles, health, breeds, and characteristics related to the livestock industry. They will develop employability skills related to the animal science industry. SAE and FFA activities will also be covered in class.
18000	Middle school agriculture, food, and natural resources- CTE	7th graders will get an introduction of the agriculture industry. Students will also demonstrate shop safety and usage of tools. SAE and FFA activities will also be covered in class
18402	Ag Systems Technology CTE ½ credit per semester	Ag Systems Technology focuses on mechanical equipment. Students will learn about the operation, service, repair and maintenance of equipment, power utilization, and technology. Students will also analyze emerging agriculture technologies such as global positioning systems, drones, robotics, etc. They will develop employability skills related to the power, structural, and technical systems pathway. SAE and FFA activities will also be covered in class.

**TECHNOLOGY (CTE COURSES)**

10009	Introduction to Information Technology-CTE ½ credit (9th Grade)	Students will learn how to operate and use computer and information technology, emphasizing their role as tools to communicate more effectively, conduct research more efficiently, and increase productivity. Course content includes the legal and ethical issues involved with computer technology and use.
10203	Multi-Media Design-CTE ½ credit (10th Grade)	Students will learn how to create, manipulate, and organize websites using various web applications and HTML They will also learn how to edit and create images using Adobe Photoshop. Students will also create animations using Adobe Flash.

10152	Computer Programming- CTE ½ credit	Students will obtain the knowledge and skills necessary to construct computer programs in one or more languages. Computer coding and program structure are often introduced with the BASIC language, but other computer languages, such as Visual Basic (VB), Java, Pascal, C++, and C#, may be used instead. Students learn to structure, create, document, and debug computer programs. Advanced courses may include instruction in object-oriented programming to help students develop applications for Windows, database, multimedia, games, mobile and/or Web environments. An emphasis is placed on design, style, clarity, and efficiency. In these courses, students apply the skills they learn to relevant authentic applications.
21009/21001	Robotics/Intro to Engineering (High School STEM)	Explore Science, Technology, Engineering, and Mathematics concepts through creative problem-solving. Robotics, programming, marketing, design, and your own “passion” project are just some of the things you will be working on.

**FINE ARTS**

05151	Art Appreciation- (Art I) ½ credit per semester	Art Appreciation courses introduce students to the many forms of art and help them form an aesthetic framework through which they can judge and critique art of various ages and cultures. These courses also explore the place and significance of art in our society.
05156	Creative Art Drawing (Art II) ½ credit	Drawing courses cover the same topics as Creative Art—Drawing/Painting, but focus on drawing. In keeping with this attention on two-dimensional work, students typically work with several media (such as pen-and-ink, pencil, chalk, and so on), but some courses may focus on only one medium.
05157	Creative Art Painting (Art II) ½ credit	Painting courses cover the same topics as Creative Art—Drawing/Painting, but focus on painting. In keeping with this attention on two-dimensional work, students typically work with several medias.

05154	Creative Art-Comprehensive (Art III) ½ credit per semester, may be taken for a full unit (two semesters)	Comprehensive courses provide students with the knowledge and opportunity to explore an art form and to create individual works of art. These courses may also provide a discussion and exploration of career opportunities in the art world. Initial courses cover the language, materials, and processes of a particular art form and the design elements and principles supporting a work of art. As students advance and become more adept, the instruction regarding the creative process becomes more refined, and students are encouraged to develop their own artistic styles. Although Creative Art courses focus on creation, they may also include the study of major artists, art movements, and styles.
05154	Creative Art-Comprehensive (Art III & Art IV) ½ credit per semester, may be taken for a full unit (two semesters) <ul style="list-style-type: none"> <li>• Art IV is weighted</li> </ul>	Comprehensive courses provide students with the knowledge and opportunity to explore an art form and to create individual works of art. These courses may also provide a discussion and exploration of career opportunities in the art world. Initial courses cover the language, materials, and processes of a particular art form and the design elements and principles supporting a work of art. As students advance and become more adept, the instruction regarding the creative process becomes more refined, and students are encouraged to develop their own artistic styles. Although Creative Art courses focus on creation, they may also include the study of major artists, art movements, and styles.
05101	Band ½ credit per semester	In this course, students will improve proficiency in all aspects of reading and performing instrumental music. Through the rehearsal and study of quality wind band literature, students will strengthen individual playing techniques and skills; learn about the theory, history, and vocabulary of music; demonstrate confidence and poise during public performances; and learn to work collaboratively as a member of the ensemble. This course emphasizes the importance of participation, appreciation, and support of music for life.
05113	Band & Chorus blend ½ credit per semester	This course selection divides the 50-minute time block between band (see description above) and chorus (see description below).

05110	Chorus ½ credit per semester	Students will gain knowledge of proper care for the voice, develop a working knowledge of musical terms and symbols, enhance music reading skills, demonstrate confidence and poise during public performance, and develop awareness for the arts as a vital part of lifelong learning. No auditions required.
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**FOREIGN LANGUAGE**

06101	Spanish I -online ½ credit per semester	Designed to introduce students to Spanish language and culture, Spanish I courses emphasize basic grammar and syntax, simple vocabulary, and the spoken accent so that students can read, write, speak, and understand the language at a basic level within predictable areas of need, using customary courtesies and conventions. Spanish culture is introduced through the art, literature, customs, and history of Spanish-speaking people.
06102	Spanish II -online ½ credit per semester  • Weighted class	Spanish II courses build upon skills developed in Spanish I, extending students' ability to understand and express themselves in Spanish and increasing their vocabulary. Typically, students learn how to engage in discourse for informative or social purposes, write expressions or passages that show understanding of sentence construction and the rules of grammar, and comprehend the language when spoken slowly. Students usually explore the customs, history, and art forms of Spanish-speaking people to deepen their understanding of the culture(s).

**ENGLISH/LANGUAGE ARTS**

01053	Literature 9th Grade ½ credit	Literature courses offer the opportunity for students to study and reflect upon the themes presented in the body of literature visited. Students improve their critical-thinking skills as they determine the underlying assumptions and values within the reading selection and as they understand how the work reflects society's problems and culture. Oral discussion is an integral part of literature courses, and written compositions are often required. Literature courses may survey representative works, reflect a particular genre or a specific theme, or survey works of a particular time or people.
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01101	English/ Composition I 9th Grade ½ credit	This composition course is designed for freshmen and builds upon previous writing skills. This course seeks to develop the writing processes and practices necessary for producing successful high school compositions. Students typically learn to write persuasive, critical, and creative multi-paragraph essays and compositions. While emphasizing composition, this course may also incorporate some literature study to expose students to exemplary illustrations of various forms of writing.
01065	Literature of a Theme 10th grade ½ credit	This course has the same aim as general literature courses (to improve students' language arts and critical-thinking skills), but use selected literature to explore a particular theme as expressed from several points of view. Such themes might include The American Dream, Society and Self, Exploration, War and Peace, and the like.
01151	Speech I 10th grade ½ credit	Public Speaking courses enable students, through practice, to develop communication skills that can be used in a variety of speaking situations (such as small and large group discussions, delivery of lectures or speeches in front of audiences, and so on). Course topics may include (but are not limited to) research and organization, writing for verbal delivery, stylistic choices, visual and presentation skills, analysis and critique, and development of self-confidence.
1054	American Literature 11th grade ½ credit	American Literature courses focus upon commonly known American authors and their work. Students improve their critical thinking skills as they determine the underlying assumptions and values within the selected works and as they understand how the literature reflects the society of the time. Oral discussion is an integral part of literature courses, and written compositions are often required.
01102	English/ Composition III 11th Grade ½ credit	This composition course is builds upon previous writing skills. Reinforcing the logic and critical-thinking skills that accompany good writing, this course—which emphasize word choice, usage, and writing mechanics—provides continued and advanced instruction in writing for a variety of purposes and audiences. Composition may emphasize college or business preparation; literature study may be offered as an additional component in which students analyze examples of several genres.

01061	Literature of a Genre 12th Grade ½ credit	This course has the same aim as general literature courses (to improve students' language arts and critical-thinking skills), focusing on one or several genres, such as poetry, essay, biography, short story, drama, film, and so on. Students determine the underlying assumptions and values within the selected works and also examine the structure, techniques, and intentions of the genre being studied.
01156	Applied English Communications 12th Grade ½ credit	Applied English and Communications courses teach students communication skills—reading, writing, listening, speaking—concentrating on “real-world” applications. These courses usually emphasize the practical application of communication as a business tool—using technical reports and manuals, business letters, resumes, and applications as examples—rather than emphasize language arts skills as applied to scholarly and literary materials.
01005	AP English Language and Composition 12th Grade ½ credit per semester • Weighted class	Following the College Board's suggested curriculum designed to parallel college-level English courses, AP English Language and Composition courses expose students to prose written in a variety of periods, disciplines, and rhetorical contexts. These courses emphasize the interaction of authorial purpose, intended audience, and the subject at hand, and through them, students learn to develop stylistic flexibility as they write compositions covering a variety of subjects that are intended for various purposes.

## **MATHEMATICS**

02002	General Math ½ credit per semester	General Math aims to develop learners' understanding of concepts and techniques drawn from number and algebra, trigonometry, and world geometry, sequences, finance, networks, and decision mathematics and statistics, in order to solve applied program.
02052	Algebra I ½ credit per semester	Algebra I course include the study of properties and operations of the real number system; evaluating rational algebraic expressions; solving and graphing first degree equations and inequalities; translating word problems into equations; operations with and factoring of polynomials; and solving simple quadratic equations.

02056	Algebra II ½ credit per semester	Algebra II course topics typically include field properties and theorems; set theory; operations with rational and irrational expressions; factoring of rational expressions; in-depth study of linear equations and inequalities; quadratic equations; solving systems of linear and quadratic equations; graphing of constant, linear, and quadratic equations; properties of higher degree equations; and operations with rational and irrational exponents.
02072	Geometry IA ½ credit per semester	Geometry courses, emphasizing an abstract, formal approach to the study of geometry, typically include topics such as properties of plane and solid figures; deductive methods of reasoning and use of logic; geometry as an axiomatic system including the study of postulates, theorems, and formal proofs; concepts of congruence, similarity, parallelism, perpendicularity, and proportion; and rules of angle measurement in triangles.
02075	Accelerated Geometry ½ credit per semester • Weighted class	Accelerated Geometry courses cover the topics of the traditional Geometry course in greater depth. Geometry courses, emphasizing an abstract, formal approach to the study of geometry, typically include topics such as properties of plane and solid figures; deductive methods of reasoning and use of logic; geometry as an axiomatic system including the study of postulates, theorems, and formal proofs; concepts of congruence, similarity, parallelism, perpendicularity, and proportion; and rules of angle measurement in triangles.
02103	Trigonometry (Senior Math) ½ credit • Weighted class	Trigonometry courses prepare students for eventual work in calculus and typically include the following topics: trigonometric and circular functions; their inverses and graphs; relations among the parts of a triangle; trigonometric identities and equations; solutions of right and oblique triangles; and complex numbers.
02110	Pre-Calculus (Senior Math) ½ credit per semester • Weighted class	Pre-Calculus courses combine the study of Trigonometry, Elementary Functions, Analytic Geometry, and Math Analysis topics as preparation for calculus. Topics typically include the study of complex numbers; polynomial, logarithmic, exponential, rational, right trigonometric, and circular functions, and their relations, inverses and graphs; trigonometric identities and equations; solutions of right and oblique triangles; vectors; the polar coordinate system; conic sections; Boolean algebra and symbolic logic; mathematical

		induction; matrix algebra; sequences and series; and limits and continuity.
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**PHYSICAL EDUCATION & HEALTH** (Students are allowed to complete a maximum of 2.5 credits of PE/HEALTH during their high school years.)

08001	* Physical Education ½ credit per semester	Physical Education courses provide students with knowledge, experience, and an opportunity to develop skills by participating in more than one of the following sports or activities: team sports, individual/dual sports, recreational sports, fitness/conditioning activities and wellness and specialized training.
08051	Health Education ½ credit per semester	Topics covered within Health Education courses may vary widely, but typically include personal health (nutrition, mental health and stress management, drug/alcohol abuse prevention, disease prevention, and first aid) and consumer health issues. The courses may also include brief studies of environmental health, personal development, and/or community resources.

**SCIENCE**

03159	Physical Science ½ credit per semester	Physical Science courses involve study of the structures and states of matter. Typically (but not always) offered as introductory survey courses, they may include such topics as forms of energy, wave phenomenon, electromagnetism, and physical and chemical interactions.
03051	Biology ½ credit per semester	Biology courses are designed to provide information regarding the fundamental concepts of life and life processes. These courses include (but are not restricted to) such topics as cell structure and function, general plant and animal physiology, genetics, and taxonomy.
03101	Chemistry ½ credit per semester • Weighted class	Chemistry courses involve studying the composition, properties, and reactions of substances. These courses typically explore such concepts as the behaviors of solids, liquids, and gases; acid/base and oxidation/reduction reactions; and atomic structure. Chemical formulas, equations, and nuclear reactions are also studied.

03151	Physics ½ credit per semester • Weighted class	Physics courses involve the study of the forces and laws of nature affecting matter, such as equilibrium, motion, momentum, and the relationships between matter and energy. The study of physics includes examination of sound, light, and magnetic and electric phenomena.
03053	Anatomy • NSU, weighted class	Students learn the human body and biological systems in more detail including anatomical terminology, study cells and tissues, explore functional systems (skeletal, muscular, circulatory, respiratory, digestive, reproductive, nervous, and so on) and many dissect animals.
03062	Conceptual Biology	Usually taken after an initial study of biology, this course will study science using a hands-on approach of science. Students will need to be able to identify and comprehend advanced biology terms as well as producing labs that demonstrate knowledge of the material.

### **SOCIAL SCIENCE**

04053	Modern World History ½ credit (Required)	Modern World History focuses on developing students' understanding of world history from approximately 1300 to the present. In world history students interpret evidence and identify significant trends in order to understand major developments across the globe. Students will explore how humans have thought, behaved and interacted across the ages in order to develop an understanding of global patterns of change and continuity. Students of world history study specific people, events, and ideas by situating them in global, interregional, and regional contexts. Organizationally, world history requires students to shift between global, interregional, and regional spatial scales in order to emphasize interactions between different scales of historical study and to identify connections across time and geography.
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04001	World Geography ½ credit (Required)	World Geography courses provide students with an overview of world geography, but may vary widely in the topics they cover. Topics typically include the physical environment; the political landscape; the relationship between people and the land; economic production and development; and the movement of people, goods and ideas.
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04103	Modern US History ½ credit per semester (Required)	Modern U.S. History courses examine the history of the United States from the Civil War or Reconstruction era (some courses begin at a later period) through the present time. These courses typically include a historical review of political, military, scientific, and social developments.
04151	U.S. Government – Comprehensive ½ credit (Required)	U.S. Government—Comprehensive courses provide an overview of the structure and functions of the U.S. government and political institutions and examine constitutional principles, the concepts of rights and responsibilities, the role of political parties and interest groups, and the importance of civic participation in the democratic process. These courses may examine the structure and function of state and local governments and may cover certain economic and legal topics.
04254	Psychology ½ credit	Psychology courses introduce students to the study of individual human behavior. Course content typically includes (but is not limited to) an overview of the field of psychology, topics in human growth and development, personality and behavior, and abnormal
04258	Sociology ½ credit	Sociology courses introduce students to the study of human behavior in society. These courses provide an overview of sociology, generally including (but not limited to) topics such as social institutions and norms, socialization and social change, and the relationships among individuals and groups in society.

04106	Contemporary U.S. Issues Service for a Semester ½ credit	<p>Contemporary U.S. Issues courses study the political, economic, and social issues facing the United States, with or without an emphasis on state and local issues. These courses may focus on current issues or may examine selected issues that span throughout the 20th century to the present.</p> <p>Get out and give back. Service for a Semester allows participants to come together and volunteer in their community for one period during the day. Participants spend their time serving in their community, reflecting on community issues, and building relationships with others from the area. Each semester long session involves structured volunteer experiences in a variety of settings such as senior centers, day cares, nursing homes, libraries, elementary classrooms and more. Students will be required to write weekly journals reflecting on their service experience. Grades in this class are based on the number of hours completed, reflection journals, sponsor evaluations and a final project. This course is open to students in grades 10-12.</p>
22210	Personal Finance ½ credit	Topics covered include factors affecting income, management of personal finances, decision making in regard to spending and credit, savings, and investing
22152	Career Exploration ½ credit	Career exploration courses help students identify and evaluate personal goals, priorities, aptitudes, and interests with the goal of helping them make informed decisions about their careers. These course expose students to various sources of information on career and training options and may also assist them in developing job search and employability skills.

### **INDEPENDENT STUDY**

Independent study describes any class taught during a non-scheduled time to assist students with scheduling conflicts. The following criteria must be met before a student will be allowed to enroll into an independent study course:

1. Only those students who have scheduling conflicts will be allowed to take a class independently from an instructor.
2. Permission to take the class must be granted by the instructor and the principal.
3. The student must be classified as a sophomore, junior, or senior.
4. First year instructors will not be permitted to teach an independent course.
5. Students will be required to have all prerequisites completed before enrolling.
6. The course of study (curriculum) must be approved by the principal.
7. The amount of class time must be equal in length and in number of days as a regular, nonindependent class.

8. A certified teacher must teach the course within the school day.

### **Credit Recovery: Drop Out Prevention**

Students who are in need of retaking required classes may have the opportunity or be required to be a part of the Credit Recovery program. Students will work independently with teacher support to complete the required work in order to receive a passing grade in these classes.

### **Peer Mentor 22054** (1/2 unit per semester)

Students who are considering entering the field of education are encouraged to sign up for the Peer Teaching Class. This class will require students to work one to one, or with small groups to help elementary or junior high students succeed. Interested students are to find teachers who are willing to accept a Peer Helper. Peer teachers must have permission from the specific teacher as well as from the administration. Students must have demonstrated academic success, better than average attendance, and have had very few discipline referrals prior to taking this class. The guidelines are below:

1. Have a C average.
2. Have a record of honesty, responsibility and appropriate behavior.
3. Have initiative, neat appearance, and a pleasant personality.
4. Computer skills are important but not necessary in all areas.
5. Be punctual and have good attendance.
6. Have permission from teacher upon enrolling.
7. Each teacher may have more than one peer mentor.

### **Teacher Office Aide 22055** (1/2 unit per semester)

Students who are interested in assisting staff members by completing office tasks are encouraged to take this class. Each teacher can have one student aide. Student aides must have permission from the specific teacher as well as from the administration. Students must have demonstrated academic success, better than average attendance, and have had very few discipline referrals prior to taking this class. Guidelines for students interested in being student aides in some of our school programs are listed below. Student will receive credit for being a student aide; however, it will not affect their GPA or their honor roll status. Seniors can be student aides; however, if they choose to do workstudy, they can only have work-study for one period.

1. Have a C average.
2. Have a record of honesty and responsibility.
3. Free periods must coincide with the instructors or have permission from the cooperating instructor.
4. Only one aide per staff member.
5. Be a sophomore, junior, or senior.
6. Be able to file and organize.
7. Have initiative, neat appearance, and a pleasant personality.
8. Be able to work without constant supervision.
9. Computer skills are important but not necessary in all areas.
10. Must be punctual and have good attendance.

11. Must have permission from teacher upon enrolling.
12. May only enroll in one period per semester.

**YOUTH INTERNSHIP** (1/2 credit per semester)

Youth internships allow students to gain authentic, real-world experience in business and industry. Students' interests, strengths, and chosen career clusters/pathways determine the internship experience(s). Based on the internship experience(s), students will gain insight to their postsecondary personal learning plan. The grade earned by the student is determined by the employer. Students may work up to 2 hours per day.

**Student Requirements**

- Senior or junior (16 years and older) with a minimum 1.5 GPA
- Fewer than 5 absences (one group of four days can be grouped together) in the previous semester
- No discipline issues (including I.S.S, O.S.S, and/or Saturday School) in the previous semester
- Students must stay with the same employer for the entire semester, or they will earn a 50% in the class
- If student becomes ineligible at any point, he/she will be required to use work study time as a study hall until the grade is above passing
- Provide proof of insurance

**ADDITIONAL PROGRAMS OF STUDY**—Students who take the classes below will sign a behavior contract required by the South Dakota Virtual School, Northern, and the local consortium.

- **CORRESPONDENCE STUDY: This must be approved by the counselor and principal in advance.**

Correspondence study may be available for students who have taken and not passed a class offered at AHS. All costs associated with this are the responsibility of the student. Students will only be allowed to take classes they have failed. All seniors must have correspondence courses completed and necessary paperwork in the administrative office by May 1.

- **DISTANCE EDUCATION POLICY:** It shall be the policy of the Arlington High School to manage distance education coursework as follows:
  - 1. All students are required to enroll in a minimum of seven subjects at Arlington High School to be considered a full-time student. The principal may grant exceptions to this rule if and when it becomes necessary to remove a student from a class because of health, academic, attendance, or disciplinary issues.
  - 2. Students are required to enroll in courses taught by Arlington High School instructors and offered at Arlington High School during the grade level designated unless otherwise approved by the principal. Failure to do this may lead to scheduling issues for the student in the following years.

- 3. Arlington High School students may enroll in courses completed through online or onsite educational institutions (local college, university, technical school, and South Dakota Virtual High School approved providers) according to the following criteria:
  - a. Students must have a GPA of 2.6 or above at the time of the request.
  - b. Students are required to follow the online class attendance policy regardless of activities that may be taking place at Arlington School or the Arlington school calendar.
  - c. A distance education (online) or onsite course may be granted approval by the principal to those junior or senior students due to a scheduling conflict, attendance issue, disciplinary issue, credit recovery, Advanced Placement College Board course or other upper level classes not offered at AHS.
  - d. The Arlington School District will pay the costs involved with one semester of online or onsite course per student per high school career (Grades 9 – 12) provided the class is not for credit recovery efforts or disciplinary reasons. The school will consider funding additional classes on a case by case basis due to circumstances including, but not limited, to unavoidable scheduling conflicts, lack of in-house qualified teacher for classes required for graduation, etc. e. The district will pay the costs at the beginning for all costs associated with any approved class. If a student does not maintain a semester grade of a “C” average in the class, then the student will be responsible to reimburse the school district for any money the district has paid in association with the class. (Any class that is being taken strictly for college credit will be the sole responsibility of the student.) Students are reminded that there are a few distance and online classes with no fees attached. All online coursework must meet South Dakota Department of Education certification guidelines noted in SDCL 13-33-21.
  - f. The student must take an online course in the building during the academic school day. The student will be assigned to a room and instructional period. The principal may grant an exception to this rule due to health, academic, attendance or disciplinary issues.
  - g. Students are responsible for their coursework, as well as initiating contact with their teacher and/or mentor, if necessary. The student code of conduct, grading scales, grading deadlines, course content, etc. are all available online. Students are expected to work independently, yet to ask for help, when needed! Do not wait for your online instructor to contact the school. I understand that Arlington School District will provide me with an on-site mentor to assist me with technical issues, proctored tests/quizzes, and monitoring my progress. However, I know that my online/distance instructor is my first point of contact for questions/problems with coursework, and it is my responsibility to stay in close contact with my online/distance instructor and to monitor my own progress.
- 4. The letter grade for the course will appear on the student’s official transcript and factored into the student’s grade point average.

- 5. Students who enroll in dual credit courses are responsible for tuition and course fees above the cost of taking the class for high school credit only. An example: a college class that costs \$300 for high school credit and \$450 for dual credit. The student would be responsible for \$150 of the cost provided they had a “C” or above for their semester grade. Students earn ½ high school credit for each 3 hour course passed. Students must provide the guidance office with a transcript noting the course grade and course title. Principal approval for the course prior to enrollment in the course is mandatory.
- 6. When applicable, students enrolled in course(s) from another educational institution will be released from school for attendance at the other educational institution for a period of time that shall allow for travel and attendance. The principal shall determine the release time. A student released for attendance at another educational institution shall be the sole responsibility of the parent/guardian and shall not be the responsibility of the school or its employees. a. Students participating in the program will be required to maintain a minimum of five classes at the high school and will remain responsible for all rules and regulations of the high school and school district while in attendance at the high school.
- 7. Students enrolled beyond a fourth year, who have not met graduation requirements, may enroll for less than six subjects with the approval of the principal or a guidance counselor.
- 8. Should the student find fault with the principal’s disapproval of a distance education course, the student may file a complaint using the Arlington School District Student Grievance Procedure. Legal References: SDCL 13-33-21; 13-33-22 ARSD 24:43:12.

**Procedure for freshmen and sophomores who want to take two science classes or two math classes concurrently:**

- 1) Student must have parent permission to do so
- 2) Students who are interested in taking two math classes must have achieved one of the following:
  - (a) reached advanced status on the most recent standardized testing results OR
  - (b) have had A’s for each of their previous math semesters.
- 3) Students who are interested in taking two science classes must have had A-’s or above for each of their science semesters from their previous year.